

Changing Course Start Date

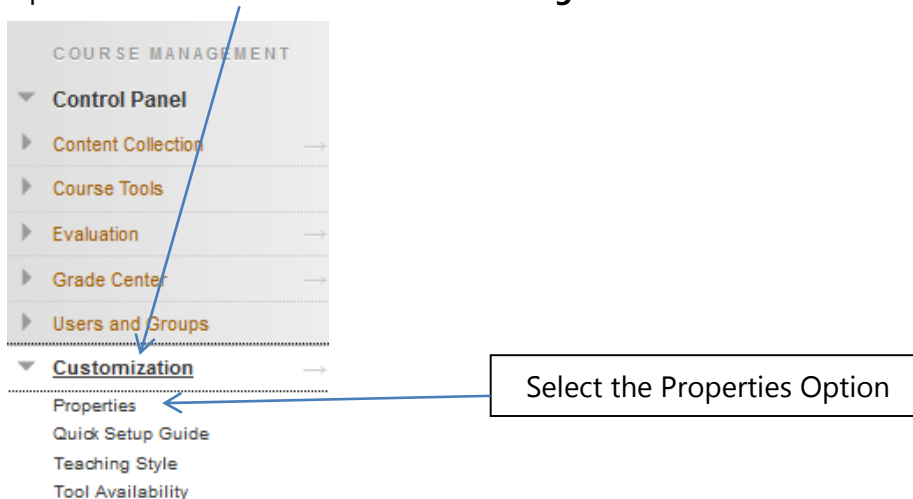
The following will provide faculty with the necessary information to change course start date

Step 1

- Log into Connect and access the course to be modified.

Step 2

- Open **Customization** in the **Course Management** area on the left of the screen.




Step 3


- After Properties is selected the user will be presented with a list of options. Scroll to Option 4, **Set Course Duration**.

4. Set Course Duration

Duration

Continuous
 Select Dates

Start Date 09/05/2012 
Enter dates as mm/dd/yyyy

End Date 01/17/2013 
Enter dates as mm/dd/yyyy

Days from the Date of Enrollment 0

Click the Calendar Icon.

Select the new course Start Date.

Step 4



- Select the **Submit** button in the top of button of the screen.