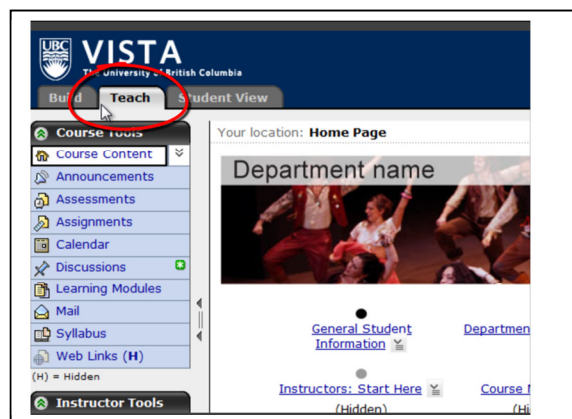


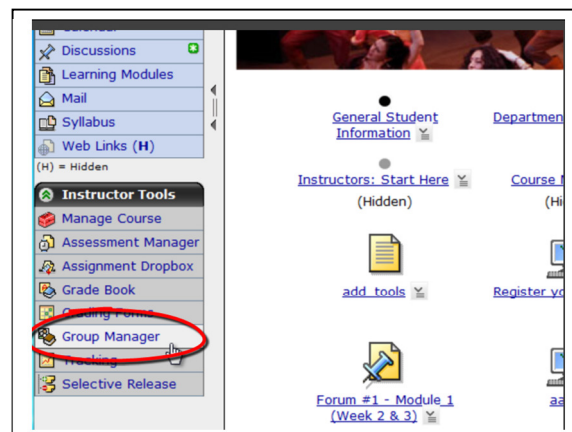
Groups

How to Create Group Discussion Boards.

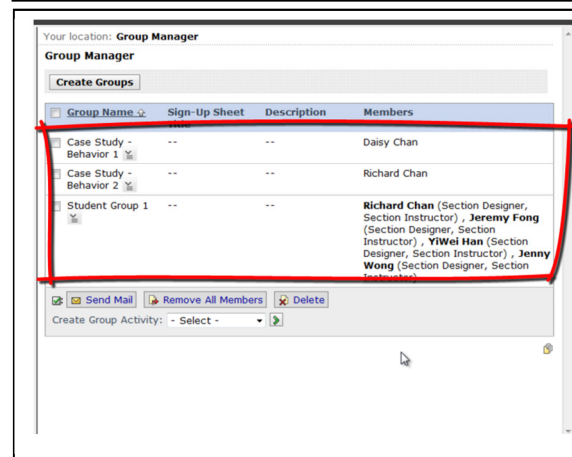
1. Make sure you are in the Teach tab.



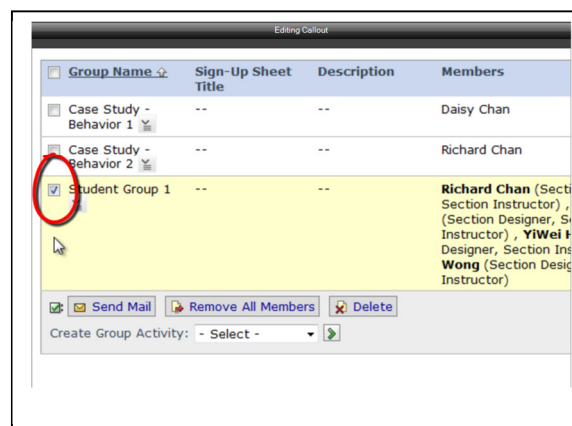
2. Click on "Group Manager" under the Instructor Tools.



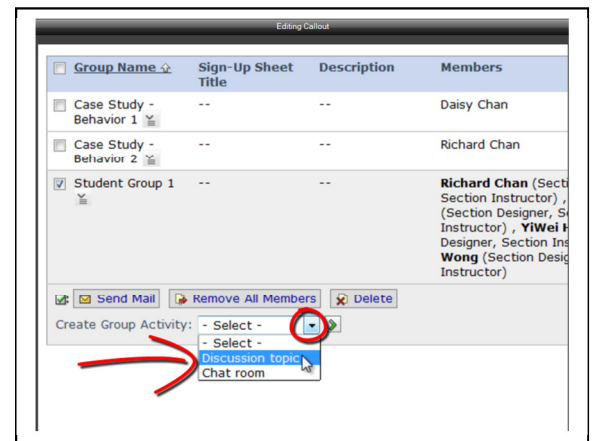
3. These are the existing groups have been created.



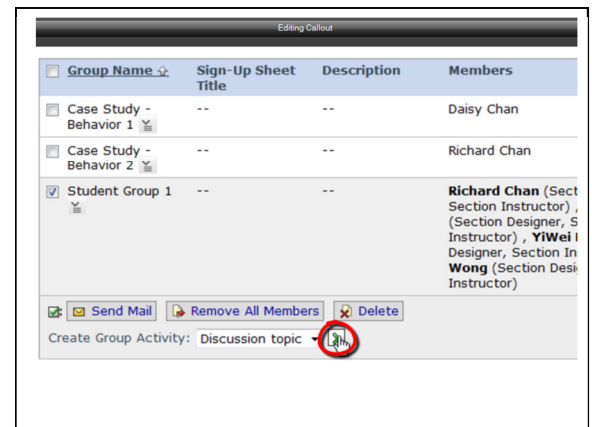
4. Check off any group(s)



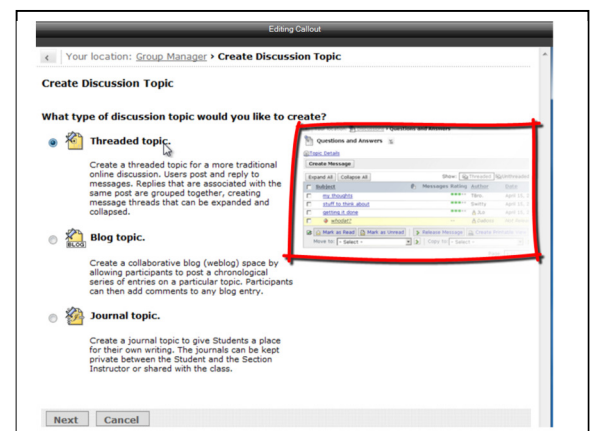
- In “Create Group Activity,” click on the blue arrow and select “Discussion Topic”



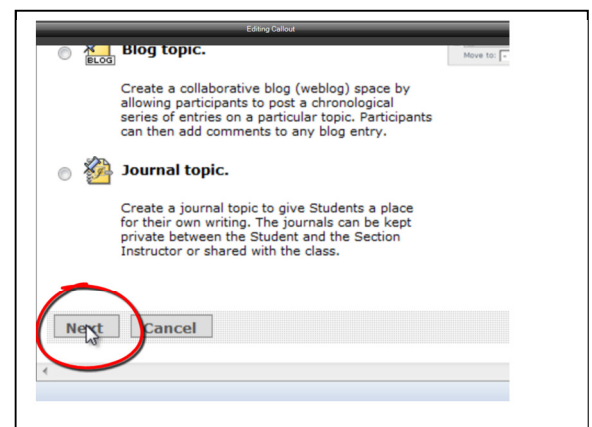
- Next, click the “Go” button which is the “green arrow” button.



- Now choose your desired type of the discussion topic. Please read the description of the types if you are not familiar with them.
To the right displays a preview of how each would look like.



- Threaded topic is the most widely used. I will select that as my example.
Click “Next”



9. Enter the title of the discussion board.

Create Threaded Topic

*Title: Student Group 1 Discussion

Description: This is a student group discussion.

☐ Use HTML

Item Visibility: ☒ Show Item ☐ Hide Item

Category: Topics can be organised into categories.
Select Category: - Select -

Grading
Allow the topic to be graded

10. Next, if applicable, assign the board to a category.

☐ Use HTML

Item Visibility: ☒ Show Item ☐ Hide Item

Category: Topics can be organised into categories.
Select Category: - Select -

Grading
Allow the topic to be graded

11. Under grading, by default the boards are setup to be non-gradable. If you want the topics to be gradable, select "Numeric" and assign a value.

Category: Topics can be organised into categories.
Select Category: Required Forums

Grading
Allow the topic to be graded

☒ Topic is not gradable

☐ Allow the topic to be graded

☐ Numeric grade: Out of

☐ Alphanumeric grade

☐ Grade by Grading Form: Select Grading Form

A column is automatically created for this topic in Grade Book
Grade Book column title:

☐ Release grade to Students in My Grades

Group Work
Create one topic for the following group:
Student Group 1 (Richard Chan , Jeremy Fong , YiWei Han , Jenny Wong)

Peer Review (Expand this area to see more options.)

Topic Behaviour Options (Expand this area to see more options.)

12. Make sure to also go through the "Student Posting Rules" in case you want to limit student's access participating in the discussion board.

Student Posting Rules
Students can post messages and reply to messages

☒ Students can post messages and reply to messages

☐ Students can post messages but cannot reply to messages

☐ Students can reply to messages but cannot post messages

☐ Students can edit their messages after posting them

(Section Instructors can post in a locked topic)

Author Identification
☒ Authors are identified by user names

☐ Authors are anonymous to Students

Save **Cancel**

* Required field

13. When you are done, click “Save”

Topic Behaviour Options (Expand this area to see more options.)

Student Posting Rules

- ☒ Students can post messages and reply to messages
- ☐ Students can post messages but cannot reply to messages
- ☐ Students can reply to messages but cannot post messages
- ☐ Students can edit their messages after posting them
- ☐ Lock this topic for Students

(Section Instructors can post in a locked topic)

Author Identification

- ☒ Authors are identified by user names
- ☐ Authors are anonymous to Students

Save Cancel

* Required field

14. Now return to “Discussions” to see if the discussion board has been created based on the group that was selected.

Build Teach Student View

Course Tools

- Course Content
- Announcements
- Assessments
- Assignments
- Calendar
- Discussions
- Learning Modules
- Mail
- Syllabus
- Web Links (H)

Instructor Tools

- Manage Course

Your location: Group Manager

Created one discussion topic with the title St

Group Manager

Create Groups

Group Name	Sign-Up Sheet	Description
Case Study - Behavior 1	--	--
Case Study - Behavior 2	--	--
Student Group 1	--	--

15. Notice in my example Group 1’s discussion board was successfully created.

Questions Forum

Post your questions here (1 Messages / 1 New)

Required Forums

It is required that you participate in one of the two module-based forums in order to receive full marks for participation. It will account for 15% of the total course mark.

Forum #1 - Module 1 (Week 2 & 3) (3 Messages / 3 New)

If you were asked to design an individualized system of instruction, what would your system look like? Which components (if any) of the system you described above would you use in the design of instruction for distance delivery?

Forum #2 - Module 2 (Week 4 & 5) (0 Messages)

What are the key things to remember when you are using learning objects to create... found? What particular types of examples of learning objects have you found?

Student Group 1 Discussion (Conditional) (0 Messages)

This is a student group discussion.

Optional Forums

Class Discussion (0 Messages)

Graded Forums

Case Study Response #1 (0 Messages)

Case Study Response #2 (0 Messages)

☺ You have now learned how to create group discussion boards.