Metadata Inclusion

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| **Fields** | **Description** |
| Source Type | Example: video, audio file, quiz, etc. |
| Author(s) | Creators of the resource. |
| Title | Title given to the resource. |
| Publication Date | Date the resource was created. |
| URL | Location of the resource. Preferably a permanent URL (PURL) |
| Publisher | Publisher of the resource if applicable. |
| Subject(s) | This field will outline the subject covered in the resource. Subjects can either be controlled or collaboratively generated.  *Note - There are benefits to each model that should be discussed.* |
| Abstract | Pending approval from the Copyright Office, a brief abstract can be appended to the item if one is available.  *Note - If an abstract is unavailable or use is restricted, consideration should be given to developing one.* |
| Duration/Length | Length of the resource (e.g. minutes, pages, etc.). |
| Copyright/Licensing | This field will describe the kind of licensing that has been assigned to the information object (e.g. Creative Commons, YouTube Standard License).  *Note - Identification of whether the resource can be embedded or linked to could be a part of the description and should be discussed.* |