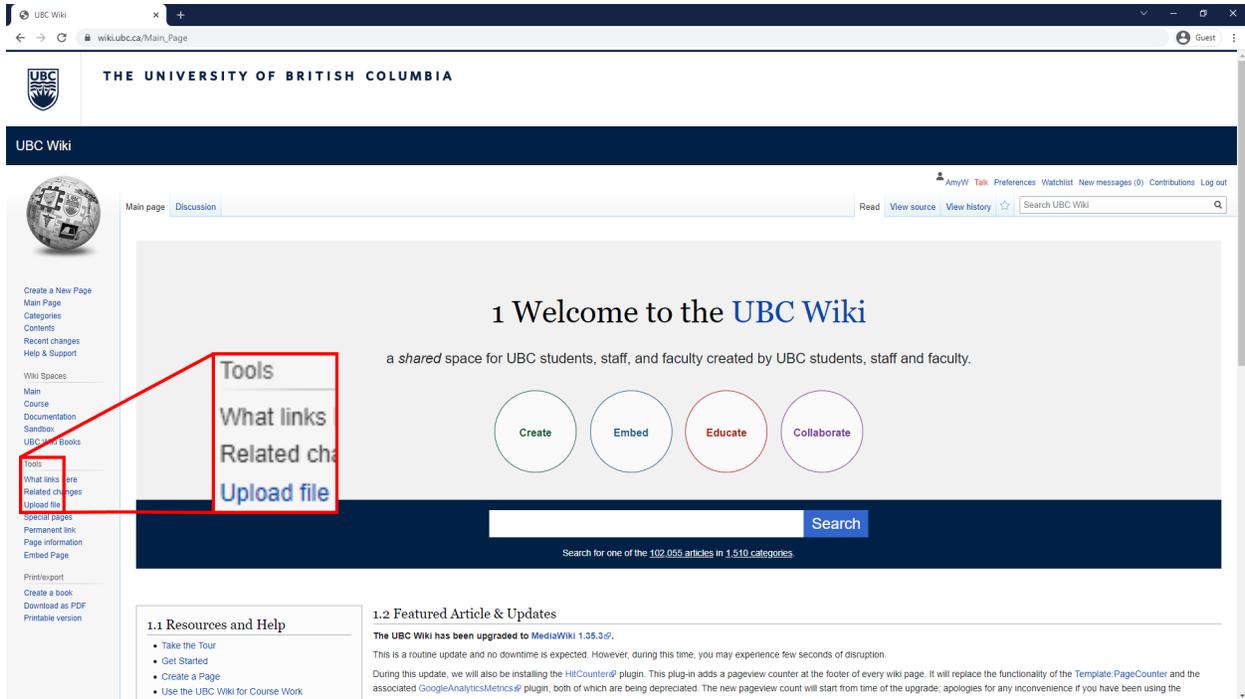


How to upload a PDF and add it to a UBC Wiki Page using this document as an example.

Step 1: Locate the file upload on the wiki homepage (https://wiki.ubc.ca/Main_Page), or directly navigate to it with <https://wiki.ubc.ca/Special:UploadWizard>

The wiki homepage and upload file location on homepage as of February 9, 2022



The screenshot shows the UBC Wiki homepage. The browser address bar displays "wiki.ubc.ca/Main_Page". The page header includes the UBC logo and the text "THE UNIVERSITY OF BRITISH COLUMBIA". Below the header, the page title is "UBC Wiki". The main content area features a large heading "1 Welcome to the UBC Wiki" and a sub-heading "a shared space for UBC students, staff, and faculty created by UBC students, staff and faculty." Below this, there are four circular buttons labeled "Create", "Embed", "Educate", and "Collaborate". A search bar is located at the bottom of the main content area. The left sidebar contains a list of links, with a red box highlighting the "Upload file" link. The sidebar also includes sections for "1.1 Resources and Help" and "1.2 Featured Article & Updates".

UBC Wiki

THE UNIVERSITY OF BRITISH COLUMBIA

UBC Wiki

1 Welcome to the UBC Wiki

a shared space for UBC students, staff, and faculty created by UBC students, staff and faculty.

Tools

What links here

Related changes

Upload file

Create Embed Educate Collaborate

Search

Search for one of the 102,055 articles in 1,510 categories.

1.1 Resources and Help

- Take the Tour
- Get Started
- Create a Page
- Use the UBC Wiki for Course Work

1.2 Featured Article & Updates

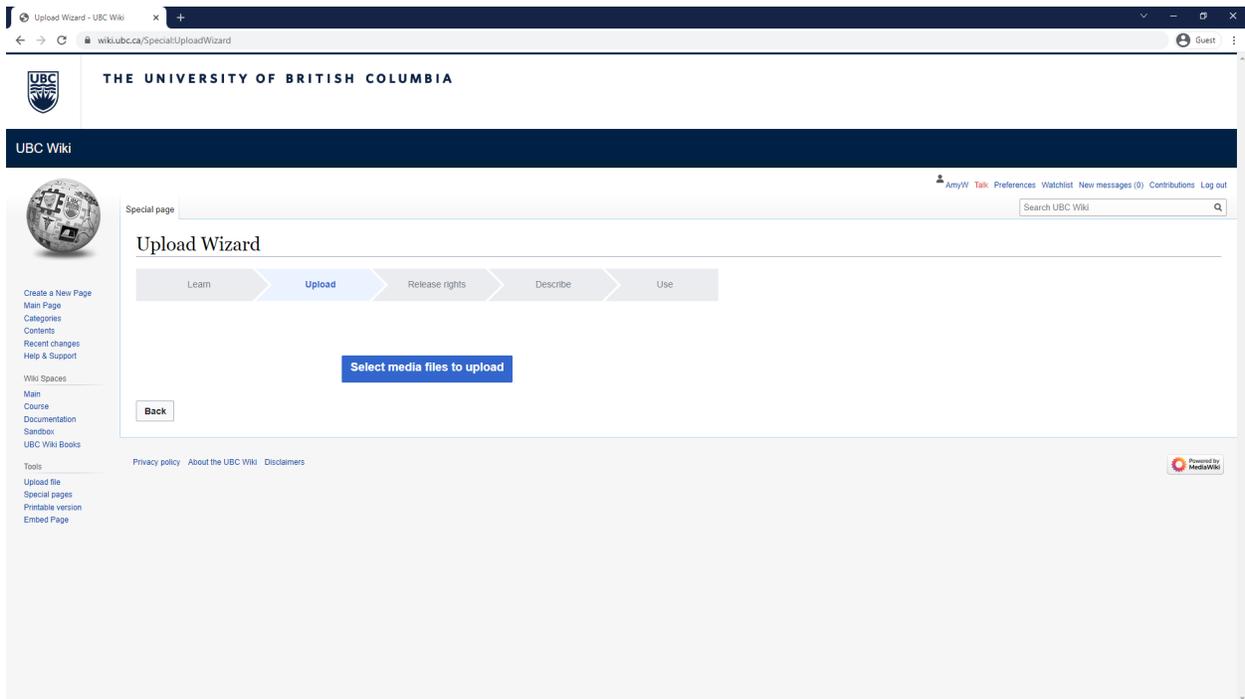
The UBC Wiki has been upgraded to MediaWiki 1.35.3.

This is a routine update and no downtime is expected. However, during this time, you may experience few seconds of disruption.

During this update, we will also be installing the `HitCounter` plugin. This plug-in adds a pageview counter at the footer of every wiki page. It will replace the functionality of the `Template:PageCounter` and the associated `GoogleAnalyticsMetrics` plugin, both of which are being deprecated. The new pageview count will start from time of the upgrade; apologies for any inconvenience if you have been using the `PageCounter` template. If you wish to track pageviews, please contact the UBC Wiki team and include the following information:

How to upload a PDF and add it to a UBC Wiki Page using this document as an example.

Step 2: Open the Upload Wizard at <https://wiki.ubc.ca/Special:UploadWizard>



The screenshot shows a web browser window displaying the UBC Wiki Upload Wizard page. The browser's address bar shows the URL <https://wiki.ubc.ca/Special:UploadWizard>. The page header includes the UBC logo and the text "THE UNIVERSITY OF BRITISH COLUMBIA". Below the header, the page is titled "Upload Wizard" and features a progress bar with five steps: "Learn", "Upload", "Release rights", "Describe", and "Use". The "Upload" step is currently active. A prominent blue button labeled "Select media files to upload" is centered on the page. A "Back" button is located in the bottom left corner of the main content area. The left sidebar contains various navigation links such as "Create a New Page", "Main Page", "Categories", "Contents", "Recent changes", "Help & Support", "Wiki Spaces", "Main", "Course", "Documentation", "Sandbox", "UBC Wiki Books", and "Tools". The top right corner of the page includes a search bar and user navigation options like "AmyW", "Talk", "Preferences", "Watchlist", "New messages (5)", "Contributions", and "Log out". A "Powered by MediaWiki" logo is visible in the bottom right corner.