

## Import Class Roster with iGrader

1. Connect to the ubcsecure network if on campus or [myvpn.ubc.ca](http://myvpn.ubc.ca) if off campus
  2. Open iGrader from your clicker folder and choose your course
  3. Click the “Sync...” button in the bottom right corner of iGrader
  4. When prompted, click “Yes” to open the CMS Integrate Wizard
  5. Find your “CMS username and password” from your course page in Connect  
Course Tools → i>clicker Instructor Tools → SSO Security Key
  6. Check off “Save Username and Password” and “Auto Login”
  7. Select your course (make sure it’s the right section) and click “Import Roster”
  8. Restart iGrader to view your class roster
    - a. Students who HAVE NOT registered their clicker in Connect will be displayed in **RED**
    - b. Clickers that have been used in your class that are not registered to one of your students are also **RED**
    - c. “Ab” (absent) indicates that the student was not present or has no clicker registered
  9. Double click on a column to assign grades for each question.
- Your roster will not automatically synchronize when students register their clickers. You may want to re-import your roster several times to ensure that the list is up to date.

## Export Scores to Connect with iGrader

1. Connect to the ubcsecure network if on campus or [myvpn.ubc.ca](http://myvpn.ubc.ca) if off campus
2. Open iGrader and click on the Export icon underneath your course name
3. Check off the sessions you would like to upload, or click “Select All”
4. Click “Export”. When prompted, click “Yes” to open the CMS Integrate Wizard
5. If the CMS Integrate Wizard asks for “CMS username and password”, log in to Connect:  
Course Homepage → Course Tools → i>clicker Instructor Tools → SSO Security Key
6. Select your course (make sure it’s the right section) and click “Upload Scores”
7. You can now view the clicker grades in the Connect Grade Center

Name	Average	Total	13-02-28	13-02-28-2	13-02-28-3	13-02-28-4
Doucet, Sharon_	0.00	0.00	Ab	Ab	Ab	Ab
Gailling, Kyle_	0.56	5.00	Ab	Ab	1.00	Ab
Ryan, Michael_	0.67	6.00	Ab	1.00	Ab	1.00
Student, Joe_	0.00	0.00	Ab	Ab	Ab	Ab
Training_31, eLearning_	0.44	4.00	Ab	1.00	Ab	1.00
Training_32, eLearning_	0.00	0.00	Ab	Ab	Ab	Ab
User, Demo_	0.00	0.00	Ab	Ab	Ab	Ab
#73C0F7F2F97A	0.11	1.00	1.00	Ab	Ab	Ab
#83222687	0.00	0.00	0.00	Ab	Ab	Ab

Class Average : 4.00      Output formatted for : Blackboard

## Contact Us

Contact [clicker.support@ubc.ca](mailto:clicker.support@ubc.ca) if you have any questions. For more information about clickers and Connect, see the help page: [http://wiki.ubc.ca/Documentation:Clickers\\_and\\_Connect](http://wiki.ubc.ca/Documentation:Clickers_and_Connect)