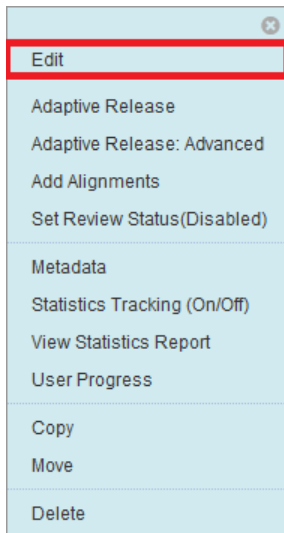
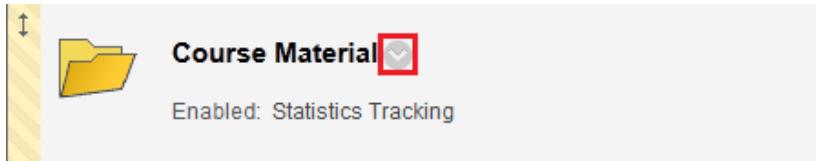


Hiding Content

1. To **Hide** course content, click on the **Arrow** next to the name of the item to open the dropdown menu, then click **Edit**.



2. Scroll down to **Options** and click **No** beside “**Permit Users to View this Content**”.

3. Options

Permit Users to View this Content Yes No

Track Number of Views Yes No

Select Date and Time Restrictions Display After  

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Display Until  

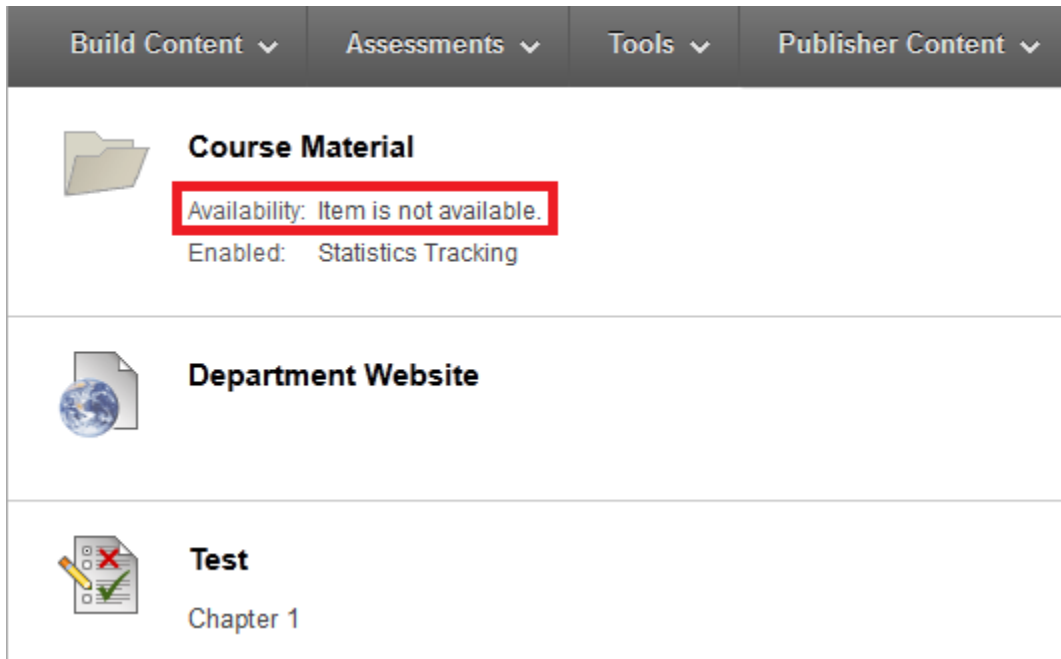
Enter dates as mm/dd/yyyy. Time may be entered in any increment.

4. Submit

Click Submit to proceed. Click Cancel to quit.

3. Click **Submit!**

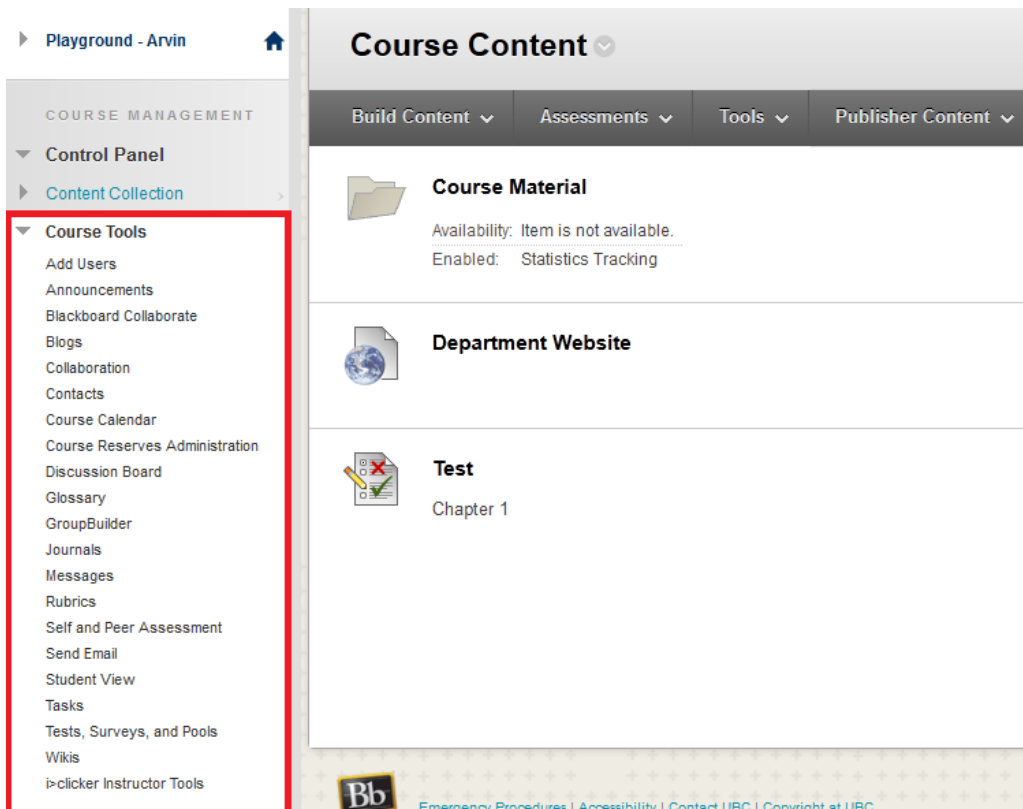
4. The item will no longer be available to students.



This screenshot shows the 'Course Content' area of a Blackboard course. At the top, there are four menu items: 'Build Content', 'Assessments', 'Tools', and 'Publisher Content', each with a downward arrow. Below these are three content items:

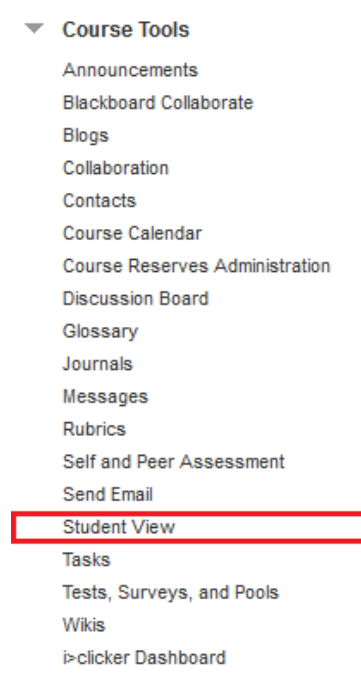
- Course Material**: Represented by a folder icon. Below the title, the text 'Availability: Item is not available.' is highlighted with a red rectangular box. Below that, it says 'Enabled: Statistics Tracking'.
- Department Website**: Represented by a globe icon.
- Test**: Represented by a document icon with a pencil and a checkmark. Below the title, it says 'Chapter 1'.

5. Switch to **Student View** to test, navigate to the bottom left menu under **Course Tools** and click **Student View**. In student view you will **Not** be able to **Edit** any items, you will see exactly what your students will see when they visit the page.



This screenshot shows the Blackboard interface with the 'Course Tools' menu expanded. The left sidebar shows the navigation menu with 'Course Tools' highlighted by a red box. The main content area shows the 'Course Content' area, which is identical to the previous screenshot, showing 'Course Material', 'Department Website', and 'Test' items. At the bottom of the page, there is a footer with the Blackboard logo and links for 'Emergency Procedures', 'Accessibility', 'Contact UBC', and 'Copyright at UBC'.

Learning Connect



6. Notice **Course Materials** is no longer on the list. **Switch** back to **Teacher View** to re-enable the item. It is located under the left-hand menu.

