2018 University of Calgary Conference on Postsecondary Learning and Teaching

# PROPOSAL SELECTION RUBRIC

This rubric form is to be used as a **guide/tool** for the peer-review process. Reviewers do not submit this rubric form to the Conference Chair/Director as a part of the peer-review process.This rubric form is also at <http://ucalgary.ca/taylorinstitute/2018-conference-call-proposals>

|  |  |  |  |
| --- | --- | --- | --- |
| **Session type:** | * 90-minute workshop
 | **Reviewer rating:** | **5** – Strongly agree |
|  | * 45-minute interactive session
 |  | **4** – Agree |
|  | * 25-minute Conversation Café
 |  | **3** – Neither agree nor disagree |
|  | * Digital Poster presentation
 |  | **2** – Disagree |
|  |  |  | **1** – Strongly disagree |

|  |  |  |
| --- | --- | --- |
| **Proposal Selection Criteria** | **The proposal meets the selection criteria***Rate 5, 4, 3, 2, 1* | **Comments** |
| The Proposal includes all of the required components (refer to the Proposal Requirements). |  |  |
| The topic would be of interest to the teaching and learning community. |  |  |
| The topic is relevant, significant, and applicable to a broad audience from a wide variety of disciplines. |  |  |
| The Proposal situates the topic within the scholarly literature (max. five references). |  |  |
| The Proposal demonstrates how it relates to the conference theme. |  |  |
| The Proposal states how the session will encourage participant engagement and interaction (with the exception of the 5-min ignite session and digital poster Proposals). |  |  |
| The Proposal states clear learning outcomes. |  |  |
| Comments on the proposal submission overall. |  |

**Reviewer recommendation:**

**Accept as proposed**

**Accept with revisions**

Proposal needs more work, e.g. refocusing, clarification, editing for concision, complete references or correcting typographical errors.

**Accept as a different session type**

Please specify:

**Do not accept**

Proposal does not meet selection evaluation criteria, or is not suitable for the conference format, theme or audience