

**Note:** Use selective release in your course to keep the students moving through the content at an acceptable pace.



## SELECTIVE RELEASE TOOL

Selective release is a way for the instructor to control when content and components will be released to students in a course.

Course information can be released on the **Course Content** tab and student released information can be viewed on the **Members** tab under the Selective Release tool.

### Course Content

All the components that have been added to the course homepage are displayed on the **Course Content** page, including **Learning Module** components.

You can selectively release the entire Learning Module, the different components within the module, or both.

To selectively release a component:

1. Click **Selective Release** under Designer Tools



Title	Linked to	Release Criteria
<b>Course Content Home</b>		
Begin Here	Begin Here	
Course Introduction	Course Introduction	
Computer Setup	Computer Setup	
Textbook Download	Textbook Download	

2. Select **Set Release Criteria**

3. Choose whether you want to release the content by date, member, group, or gradebook

**Set Release Criteria for: Begin Here**

**Add Date Criteria**

Available Starting

☒ Immediately  
☐ May 22, 2006 3:15 PM

Available Until

☒ Unlimited  
☐ May 22, 2006 3:15 PM

- **Date Criteria:** Release content Immediately/Unlimited or with a start/ end date

**Add Member Criteria**

User ID  
☒ Equals ☐ Does not equal

<input type="checkbox"/> User ID	First Name	Last Name
<input type="checkbox"/> guest	Guest	Student
<input type="checkbox"/> shazam	Sam	Weber
<input type="checkbox"/> webct_demo_435957001	Demo	Student 435957001
<input type="checkbox"/> webct01	Jim	Sessions

- **Member Criteria:** Choose whether the student **Equals** or **Does not Equal** the selected criteria

- Add student(s) by checking the box next to their name

- **Group Criteria:** Same process as **Member Criteria**

**Add Grade Book Criteria**

Criteria:  Condition:  Value:

- **Gradebook Criteria:** Select the criteria, condition, and value for the component

## Multiple Selective Release

If you add multiple criteria to one item:

**Move Criteria**

☐ May 22, 2006 3:34 PM Until Unlimited

☐ And ☐ Excel Exam Greater than or equal to 80

☒ Indent ☐ Outdent

1. A dropbox will allow you to select **And** to release multiple criteria or to select **Or** to choose which of the criteria to release

2. When you are done selecting the criteria, click **Save**

3. Once saved, the selective release criteria will appear next to the item selected

4. Click on the **Set Release Criteria** link to view the criteria in detail

Title	Release Criteria
<b>Course Content Home</b>	
Begin Here	May 22, 2006 3:34 PM Until Un...
Course Introduction	<input type="button" value="Set Release Criteria"/>

## Members

This option allows you to see what components have been released to each student.

**Course Content** **Members**

1. Select the **Members** tab at the top of the page.

The following items and folders are visible to:  
**Guest Student on May 22, 2006 3:55 PM.**

Title	Visible to Guest Student
<b>Course Content Home</b>	
Begin Here	No
Course Introduction	Yes

2. Select the student from the list to view the components released to them.