

***Registration forms and proposals are due one week before the first day of classes.**



University of British Columbia
Faculty of Land and Food Systems
Directed Studies
APBI 497(A-E)
Registration Form

_____ Date Registered
Initials: _____ APBI Program Coordinator

Student Name:		UBC Student #:	
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Select a Term	
	Sept-Dec (Winter Session, Term 1)
	Jan-Apr (Winter Session, Term 2)
	Sept – Apr (Winter Session, Terms 1 & 2)
	May – Aug (Summer Session, Terms 1 & 2)

Start Date <i>(yy/mm/dd)</i>		Expected End Date <i>(yy/mm/dd)</i>		Credit Level (select one) A(2) B(3) C(4) D(5) E(6)
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Select all applicable boxes:			
<input type="checkbox"/> approved institution Canada	<input type="checkbox"/> approved institution international	<input type="checkbox"/> UBC Farm	<input type="checkbox"/> Other

Project site:	
Academic supervisor:	Site supervisor: (If applicable)

Project Proposal Summary
<i>(Include information on learning objectives, work involved, and assessment criteria. Attach extra sheet if necessary)</i>
Learning objectives: Work involved: Outcomes/Output/Assessment criteria: Mark for this directed studies will be based on:

_____ Student Signature	_____ Academic supervisor signature	_____ Site supervisor signature
_____ Date	_____ Date	_____ Date

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Directed Studies

Two (2) to six (6) credits can be awarded for successful completion of the APBI 497(A – E).
The credit level of the course must be determined prior to the start of the course.

Guidelines

- Data collection may be part of a directed study but is not a course requirement
- Oral presentation of final report is required.
- Marking of the final report must include one other faculty member other than the academic supervisor.

Student Responsibility

- The Directed Studies application form must be completed before student can be registered in the course. Students must provide their signed APBI 497 form with signatures, to the APBI Program Coordinator prior to start of their directed study.
- A 1 and 1/2 page outline of the work to be covered in the course (after discussion with the academic supervisor) should be presented 2 weeks after the course start date.
- Student to meet with supervisor once every two weeks
- Final report should be 20-25 pages, if double spaced, single sided, 12 pt font.
- Alternate formats for the final report may be accepted, but must be approved at time of registration

Assessment

- The marking scheme is up to the supervisor in discussion with the student.
- Student final presentation may not comprise more than 10% of the final mark

Sample marking scheme

- a. 90% final paper, 10% final presentation, for students **not** working in the field.
- b. 70% final paper 10% mid-term report, 10% field-supervisor's evaluation, 10% final presentation; for student working in the field.

Contact:

APBI Program Coordinator
Tel: (604) 822-2422
Email: APBI.Advising@ubc.ca
revised: 2023

APBI Program Coordinator will request APBI Director signature on behalf of students.

APBI Director signature: