



Chronological Note-Taking Instrument

Use this form for note-taking during the observation.

Under the "Time" category, note the time and duration of activities and various interactions took place during the observation. Under the "Description" category, note what happened during the class, offering merely descriptions of events observed. Under the "Comments" category, note thoughts, possible suggestions, or reactions to what you are observing. After the observation, use the information and ideas gathered and organized in the form to inform your responses to the ALCOT.

Time	Description	Comments