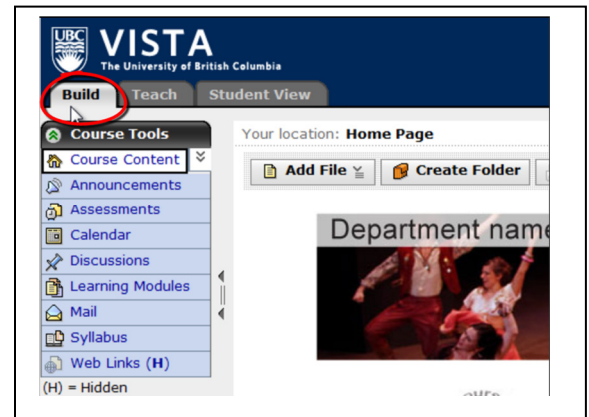


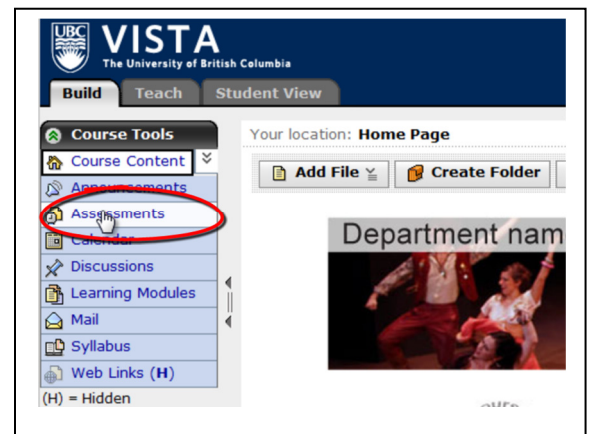
Assessments

Exporting Quiz Questions

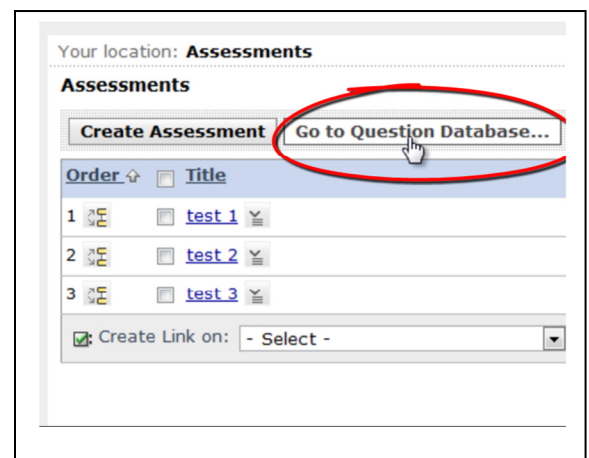
1. Make sure you are in the build tab.



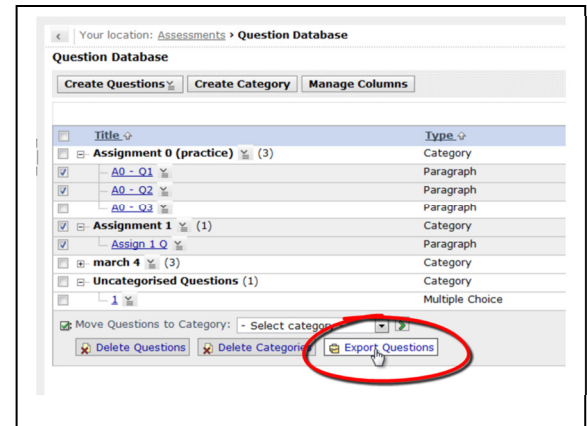
2. Click on "Assessments" under Course Tools.



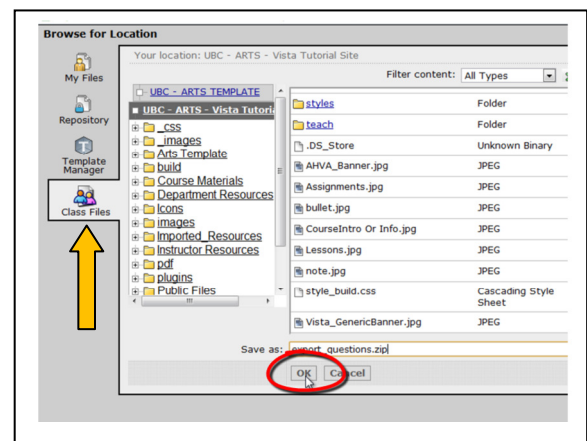
3. Click on "Go to Question Database".



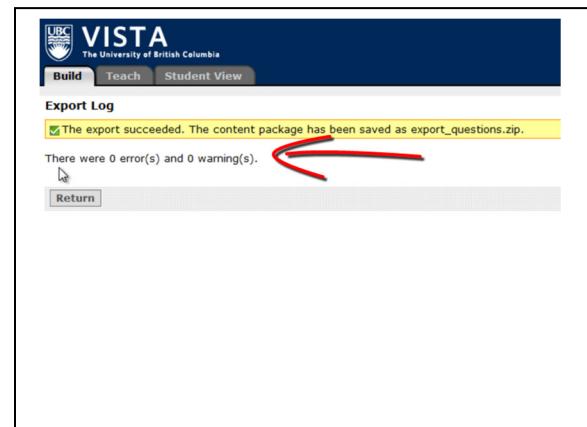
- Check off the questions you would like to export and then click on “Export Questions”.



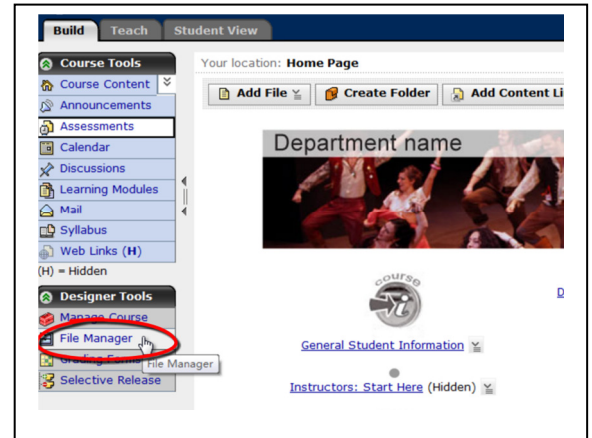
- A pop-up window of your File Manager will open. Make sure you are under “Class files”. Assign a title and click on “OK”.



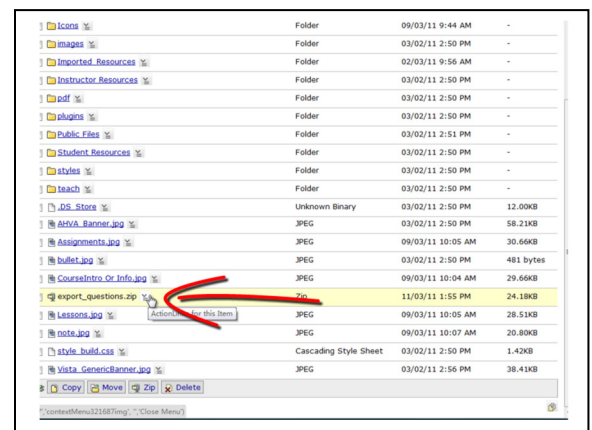
- Please make sure that there are no errors or warnings and click on “Return”.



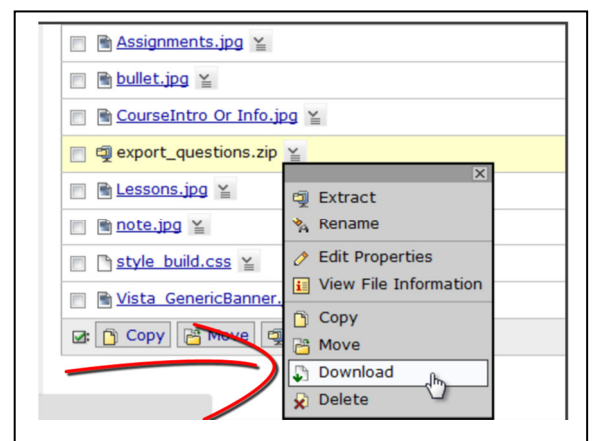
7. Under Designer Tools click on “File Manager”.



8. Locate your exported questions and click on the drop down button beside it.



9. Click on “Download” and you can choose where the .zip file can be saved within your computer.



☺ You have now downloaded your questions from your assessments.