

# Overview of Imagine Day

- **Leader Check-In**
- **Morning Meeting**
- **Meet the Dean/Director Session**
- **Student Success Workshop**
- **Campus Tour**
- **Pep Rally**
- **The Main Event**



**imagine ubc**

# Leader Check-in

## ▶ Squad Leader:

- Greet MUG leaders at the squad box; ensure all MUG leaders pick up necessary supplies and MUG signs
- Check MUG Leaders in before they head off to Morning Meeting (contact them if they are missing)
- Ensure MUG leaders feel ready for the day and are at morning meeting locations on time

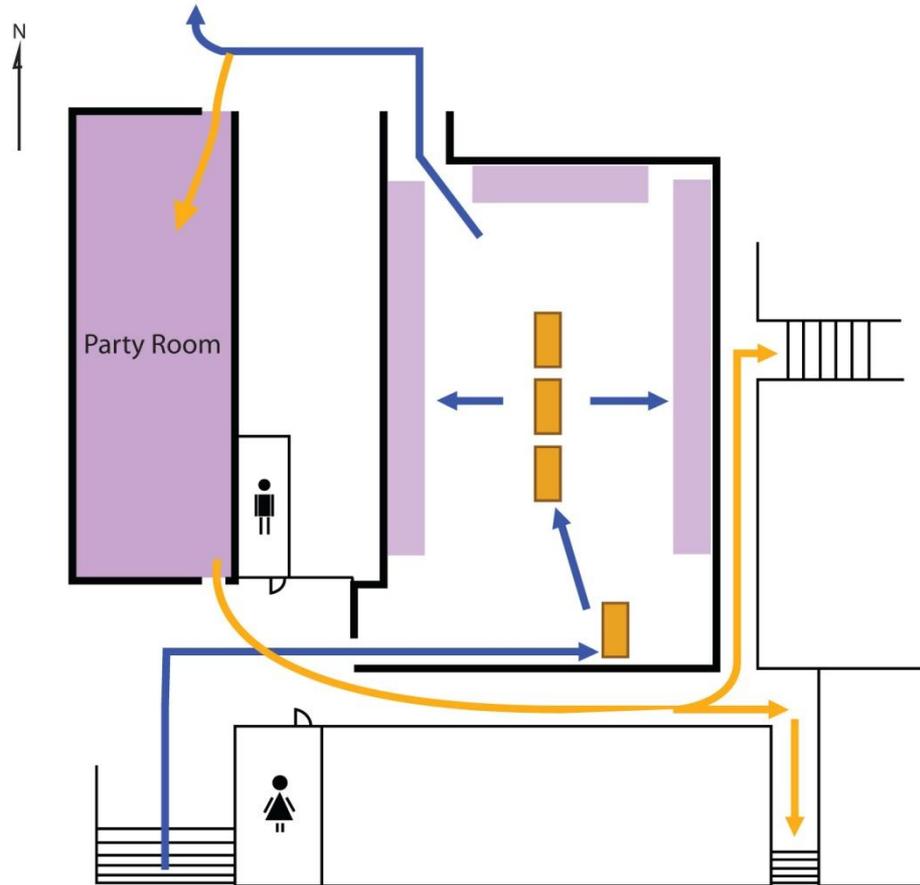
## ▶ Squad Manager:

- Pick up envelope containing: attendance sheets (MUG Lists), buttons, markers, lunch tickets, name tags
- Proceed to morning meeting location to greet MUG Leaders

## ▶ MUG Leader:

- Check-in with Squad Leader at their squad box
- Pick up MUG sign, nibbles and proceed to morning meeting location immediately to meet Squad Manager

# Leader Check-in



All Leaders (SL, SM & ML) check in in the morning at SUB Ballroom.

# Morning Meeting

## ▶ Squad Leader:

- Help new students find their morning meeting location & MUG leaders
- Take over the role of a MUG leader if one fails to show up

## ▶ Squad Manager:

- Take attendance of all MUG leaders
- Call MUG leaders if they are missing/late
- Keep track of time – ensure the squad leaves for its next session on time
- Help first year students find their mug groups or squad

## ▶ MUG Leader:

- Arrive at morning meeting location 15 minutes prior to designate time
- Facilitate group bonding and ice breakers
- Get to know each and every student!



# Important!

**Squad Managers should arrive at their Morning Meeting location 15 minutes before MUG Leaders (30 minutes before students)**

**MUG leaders should arrive at their Morning Meeting location 15 minutes before students arrive**

**Remember! It's first thing in the morning – MUG leaders should be prepared with low risk icebreakers**

**Attendance is a MUST! Squad Managers will take both MUG leader attendance & collect first year attendance from MUG leaders**

# Meet the Dean

## ▶ Squad Leader:

- Loading – ensure all MUGs load according to loading plan (if applicable)
- Setting an example: listening, participating, encouraging all students to do both

## ▶ Squad Manager:

- Timekeeping – it's exceptionally important for this session
- Setting an example: listening, participating, encouraging all students to do both

## ▶ MUG Leader:

- Setting an example: listening, participating, encouraging all students to do both
- Referring back to information presented at MTD during conversations with new students throughout the day

# Student Success Workshop

## ▶ Squad Leader:

- Arriving early and setting up for the session with the professor; this may mean leaving early from the previous session to meet the prof
- Co-facilitating this session with Imagine Professor and Squad Manager
- Encouraging participation through the use of selective enthusiasm (and candy!)

## ▶ Squad Manager:

- Co-facilitating session with Squad Leader and professor
- Encouraging participation through the use of selective enthusiasm (and candy!)

## ▶ MUG Leader:

- Setting an example: listening, participating, encouraging all students to do both
- Role varies by workshop

# Student Success Workshop

## ▶ O-Prof:

- Co-facilitates this session with Squad Leader & Squad Manager

## ▶ Session Goals:

- Aid transition from high school to university (academics, balance)
- Introduce students to a professor in their faculty
- Inform students about academic resources
- Debunk myths about university professors

# Lunches

▶ Squad Leader:

- Ensuring everyone does their part in waste management
- Troubleshooting

▶ Squad Manager:

- Ensuring MUGs leave for their next session on time

▶ MUG Leader:

- Facilitating group development, answering questions



# Pizza Lunches

- ▶ **Squad Leader:**

- Lovin' the Dominos!

- ▶ **Squad Manager:**

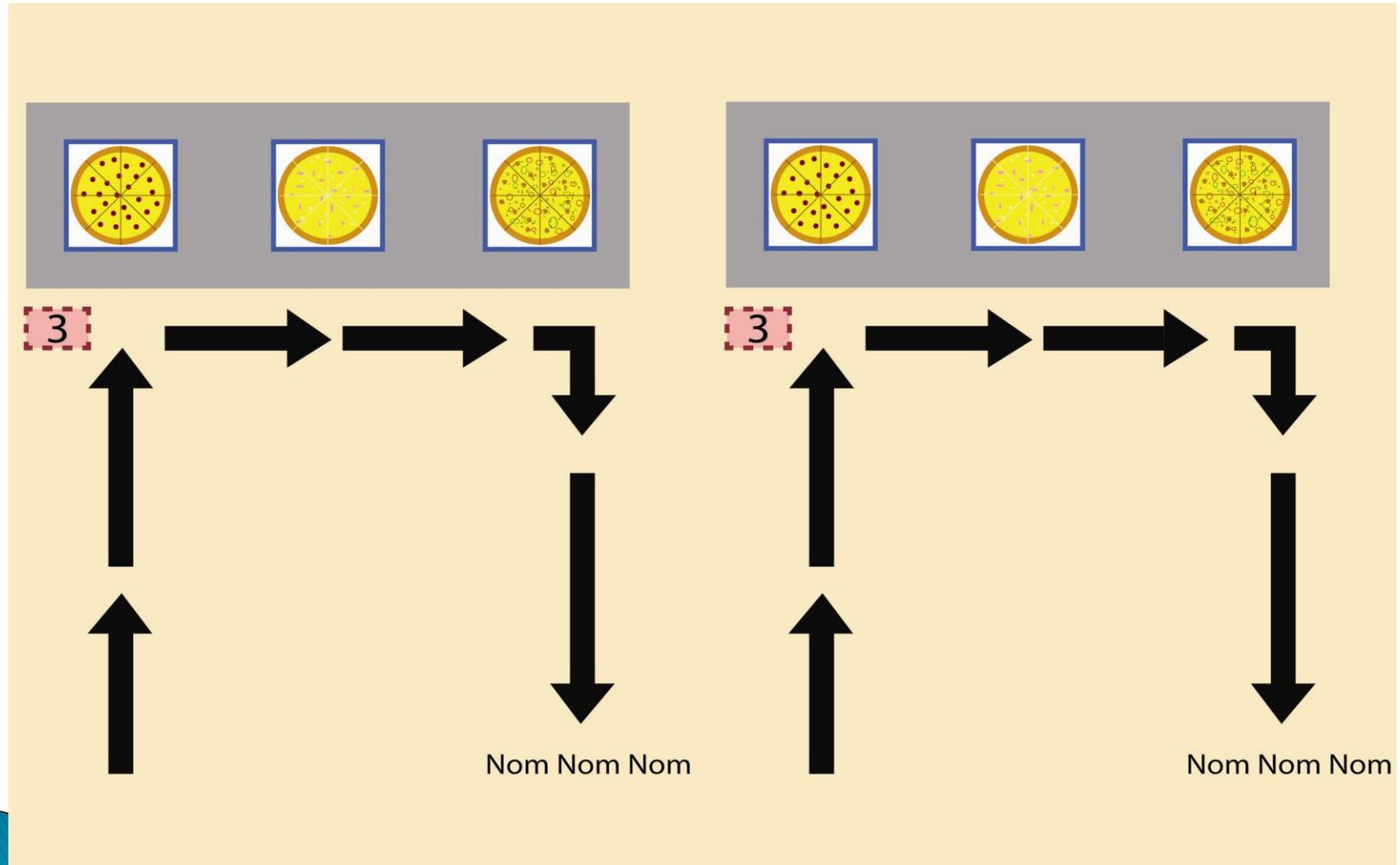
- Distributing lunch tickets to each MUG Leader

- ▶ **MUG Leader:**

- Picking up pizza and water



# Pizza Lunch Logistics



# Lunches

Waste Management is **KEY**

- o Green: Food scraps and napkins
  - o Grey: Bottles and cans
- o Dumpster: Flattened pizza boxes, plastic utensils
- o Blue: Other paper, clean napkins



# Campus Tours

- ▶ **Squad Leader:**
  - Troubleshooting
  
- ▶ **Squad Manager:**
  - Being in charge of time!
  - Making sure everyone gets to the SRC
  
- ▶ **MUG Leader:**
  - Conducting an interactive and personal tour
  - Highlighting important places and buildings on campus, including those that common through students' schedules
  - Having a conversation with each student

# Campus Tours

## Common Classes

- Visit buildings of common classes

## Unique Focal Points

- Make tour personal & interesting

## Time is of the Essence

- Make sure everybody in your squad is aware of the time allotted to visit the SRC & UBC REC
- If your tour is the last segment before the Pep Rally, you **MUST** make sure you're at Thunderbird Arena on time!

# Pep Rally Loading & Unloading

## ▶ Squad Leader:

- Leading the group to arena via pre-determined routes
- Making sure all MUGs are loading into the arena from the correct entrance and to the correct sections inside the arena

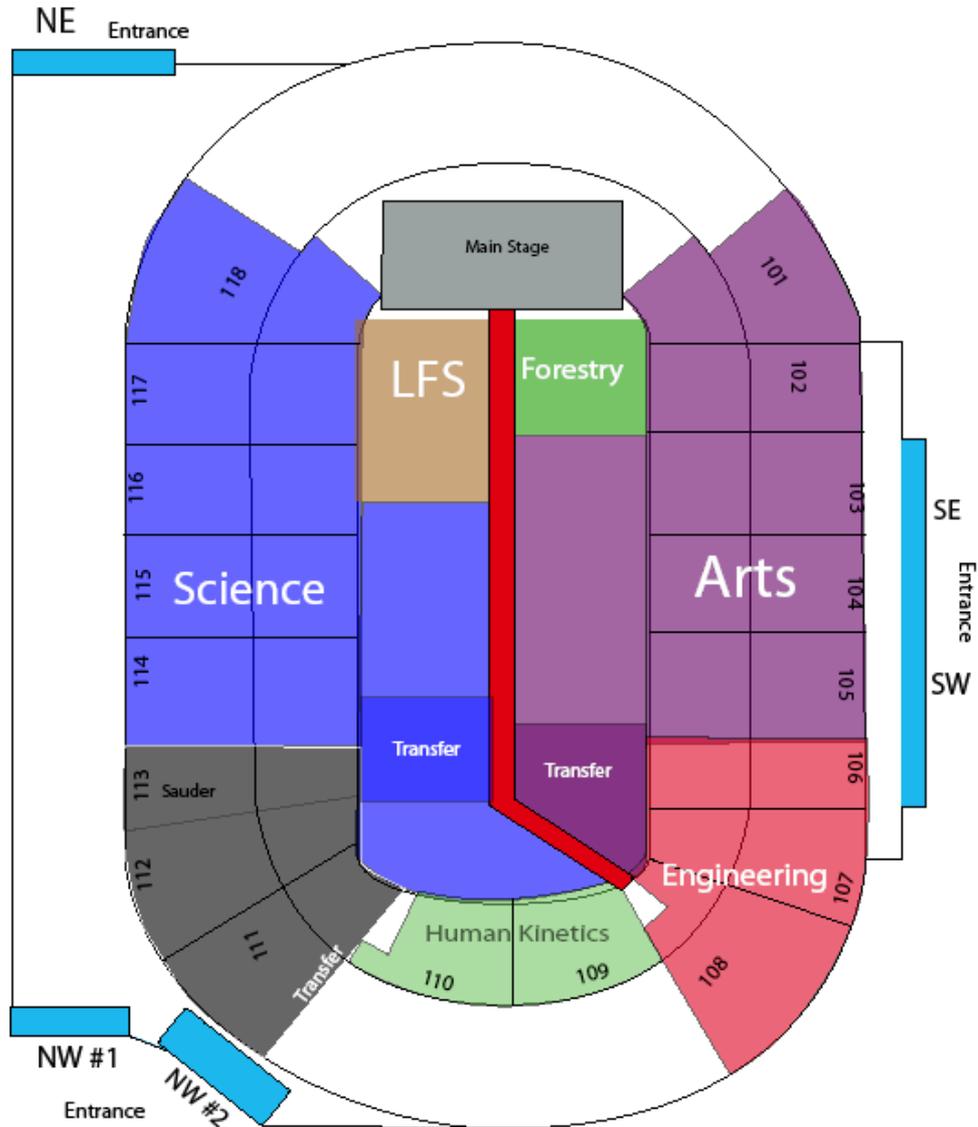
## ▶ Squad Manager:

- Making sure all MUGs arrive on-time
- Calling MUG leaders that are “missing” or late

## ▶ MUG Leader:

- Leading new students into the designated seating location
- Making sure the group stays together
- Ensuring students follow the direction of staff and ushers

Doug Mitchell Thunderbird  
Sport Centre  
Seating Arrangement:  
Imagine Pep Rally 2009



Doug Mitchell Thunderbird Sport Centre

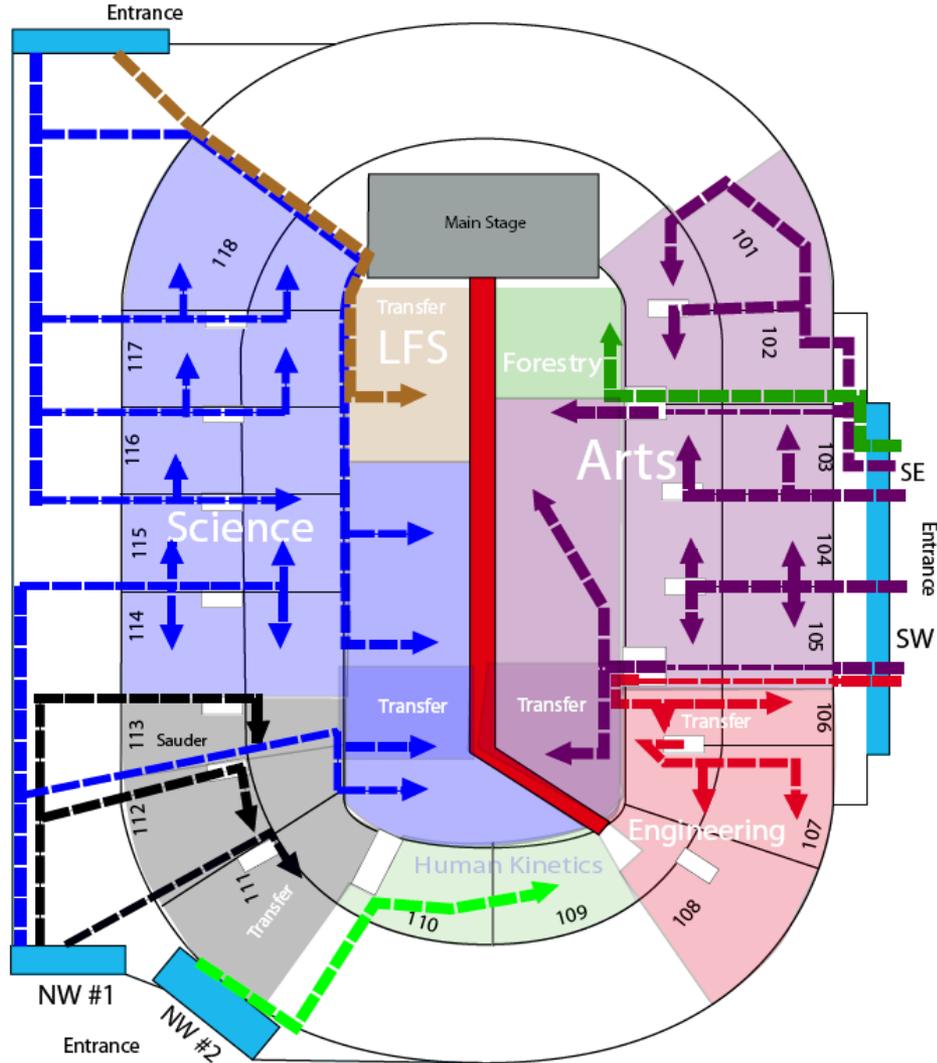
Loading Plan & Seating Arrangement:  
Imagine Pep Rally 2009

Faculty Loading Pathways:



Wesbrook Mall

Wesbrook (NE)

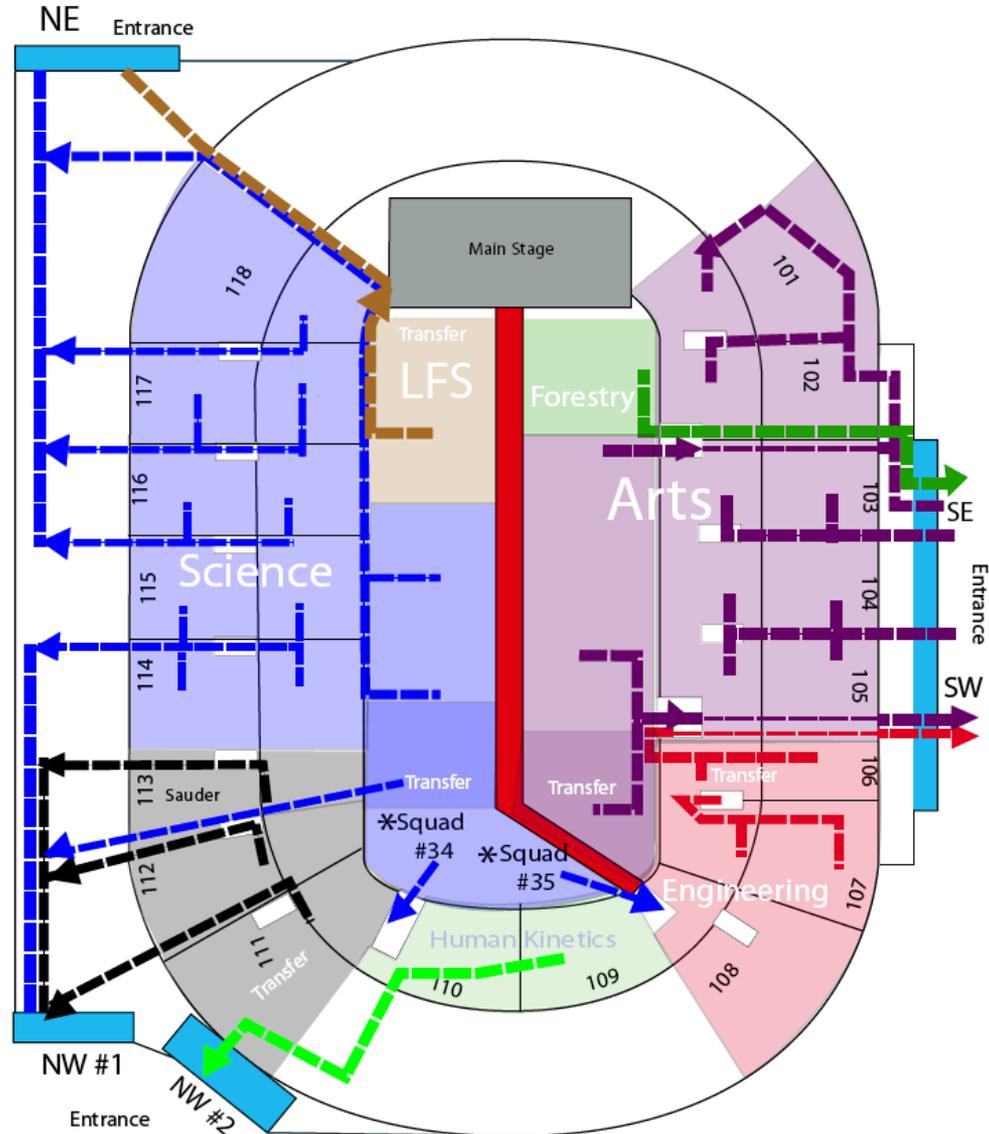


Doug Mitchell Thunderbird  
Sport Centre

Unloading Plan & Seating Arrangement:  
Imagine Pep Rally 2009

Faculty Unloading Pathways:

- |          |  |             |  |
|----------|--|-------------|--|
| Science  |  | HKin        |  |
| Arts     |  | Commerce    |  |
| LFS      |  | Engineering |  |
| Forestry |  |             |  |



# Pep Rally

## ▶ All Leaders:

- Modeling positive behaviour
- Showing UBC and faculty pride
- Ensuring faculty items are not used for evil...

# The Main Event

▶ All Leaders:

- Check out at leader check-out tent

▶ Squad Leader:

- Enjoy! Relax! You did a great job.

▶ Squad Manager:

- Hand in attendance sheets and clipboards at check out
- Enjoy! Relax!

▶ MUG Leader:

- Visit at least 3 booths together with the first year students
- Drop off wooden MUG sign at Leader Check-out Tent

# Post-Imagine

- ▶ All Leaders:
  - Fill out the evaluation – we'll email you!
- MUG Leaders:
  - Remember to keep in touch over the year (ie. Study groups, teams & emailing)

# POP QUIZ!

- ▶ **What are three major roles the Squad Leader plays throughout the day? Squad Manager?**
  - ▶ **Where do leaders check in in the morning?**
  - ▶ **What do SMs pick up at leader check-in? What do MLs pick up?**
- 