

Overview of Imagine Day

- **Leader Check-In**
- **Morning Meeting**
- **Meet the Dean/Director Session**
- **Student Success Workshop**
- **Campus Tour**
- **Pep Rally**
- **The Main Event**



imagine ubc

Leader Check-in

▶ Squad Leader:

- Greet MUG leaders at the squad box; ensure all MUG leaders pick up necessary supplies and MUG signs
- Check MUG Leaders in before they head off to Morning Meeting (contact them if they are missing)
- Ensure MUG leaders feel ready for the day and are at morning meeting locations on time

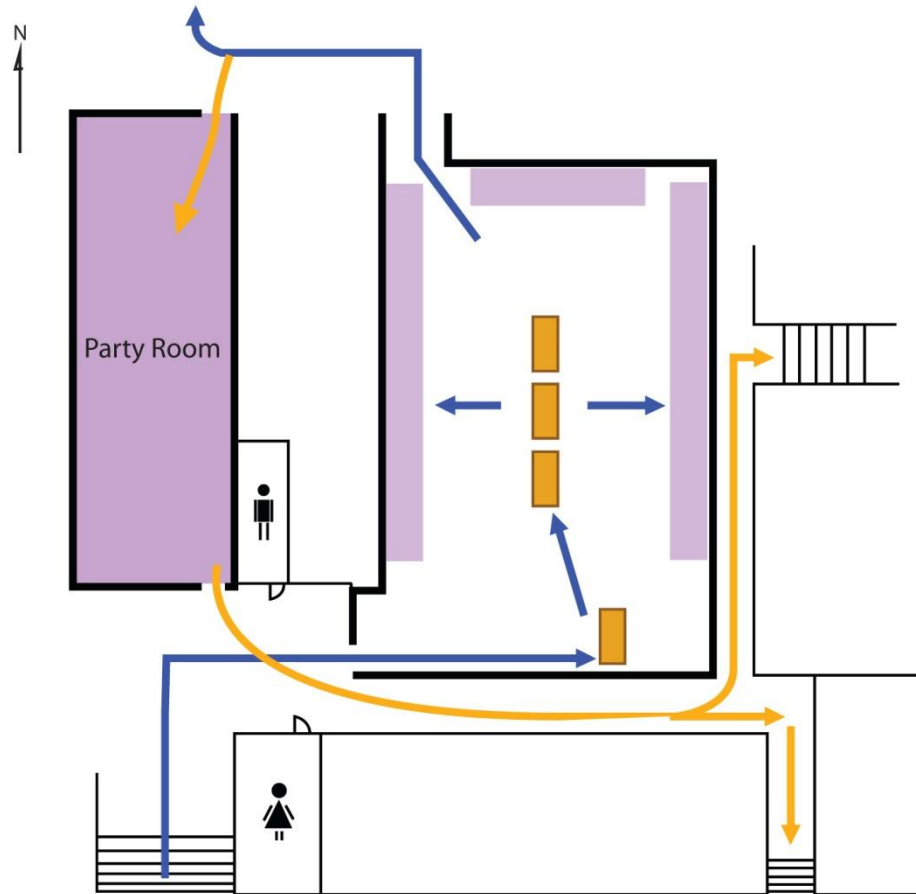
▶ Squad Manager:

- Pick up envelope containing: attendance sheets (MUG Lists), buttons, markers, lunch tickets, name tags
- Proceed to morning meeting location to greet MUG Leaders

▶ MUG Leader:

- Check-in with Squad Leader at their squad box
- Pick up MUG sign, nibbles and proceed to morning meeting location immediately to meet Squad Manager

Leader Check-in



All Leaders (SL, SM & ML) check in in the morning at SUB Ballroom.

Morning Meeting

▶ Squad Leader:

- Help new students find their morning meeting location & MUG leaders
- Take over the role of a MUG leader if one fails to show up

▶ Squad Manager:

- Take attendance of all MUG leaders
- Call MUG leaders if they are missing/late
- Keep track of time – ensure the squad leaves for its next session on time
- Help first year students find their mug groups or squad

▶ MUG Leader:

- Arrive at morning meeting location 15 minutes prior to designate time
- Facilitate group bonding and ice breakers
- Get to know each and every student!



Important!

Squad Managers should arrive at their Morning Meeting location 15 minutes before MUG Leaders (30 minutes before students)

MUG leaders should arrive at their Morning Meeting location 15 minutes before students arrive

Remember! It's first thing in the morning – MUG leaders should be prepared with low risk icebreakers

Attendance is a MUST! Squad Managers will take both MUG leader attendance & collect first year attendance from MUG leaders

Meet the Dean

▶ Squad Leader:

- Loading – ensure all MUGs load according to loading plan (if applicable)
- Setting an example: listening, participating, encouraging all students to do both

▶ Squad Manager:

- Timekeeping – it's exceptionally important for this session
- Setting an example: listening, participating, encouraging all students to do both

▶ MUG Leader:

- Setting an example: listening, participating, encouraging all students to do both
- Referring back to information presented at MTD during conversations with new students throughout the day

Student Success Workshop

▶ Squad Leader:

- Arriving early and setting up for the session with the professor; this may mean leaving early from the previous session to meet the prof
- Co-facilitating this session with Imagine Professor and Squad Manager
- Encouraging participation through the use of selective enthusiasm (and candy!)

▶ Squad Manager:

- Co-facilitating session with Squad Leader and professor
- Encouraging participation through the use of selective enthusiasm (and candy!)

▶ MUG Leader:

- Setting an example: listening, participating, encouraging all students to do both
- Role varies by workshop

Student Success Workshop

▶ O-Prof:

- Co-facilitates this session with Squad Leader & Squad Manager

▶ Session Goals:

- Aid transition from high school to university (academics, balance)
- Introduce students to a professor in their faculty
- Inform students about academic resources
- Debunk myths about university professors

Lunches

▶ Squad Leader:

- Ensuring everyone does their part in waste management
- Troubleshooting

▶ Squad Manager:

- Ensuring MUGs leave for their next session on time

▶ MUG Leader:

- Facilitating group development, answering questions



Pizza Lunches

- ▶ **Squad Leader:**

- Lovin' the Dominos!

- ▶ **Squad Manager:**

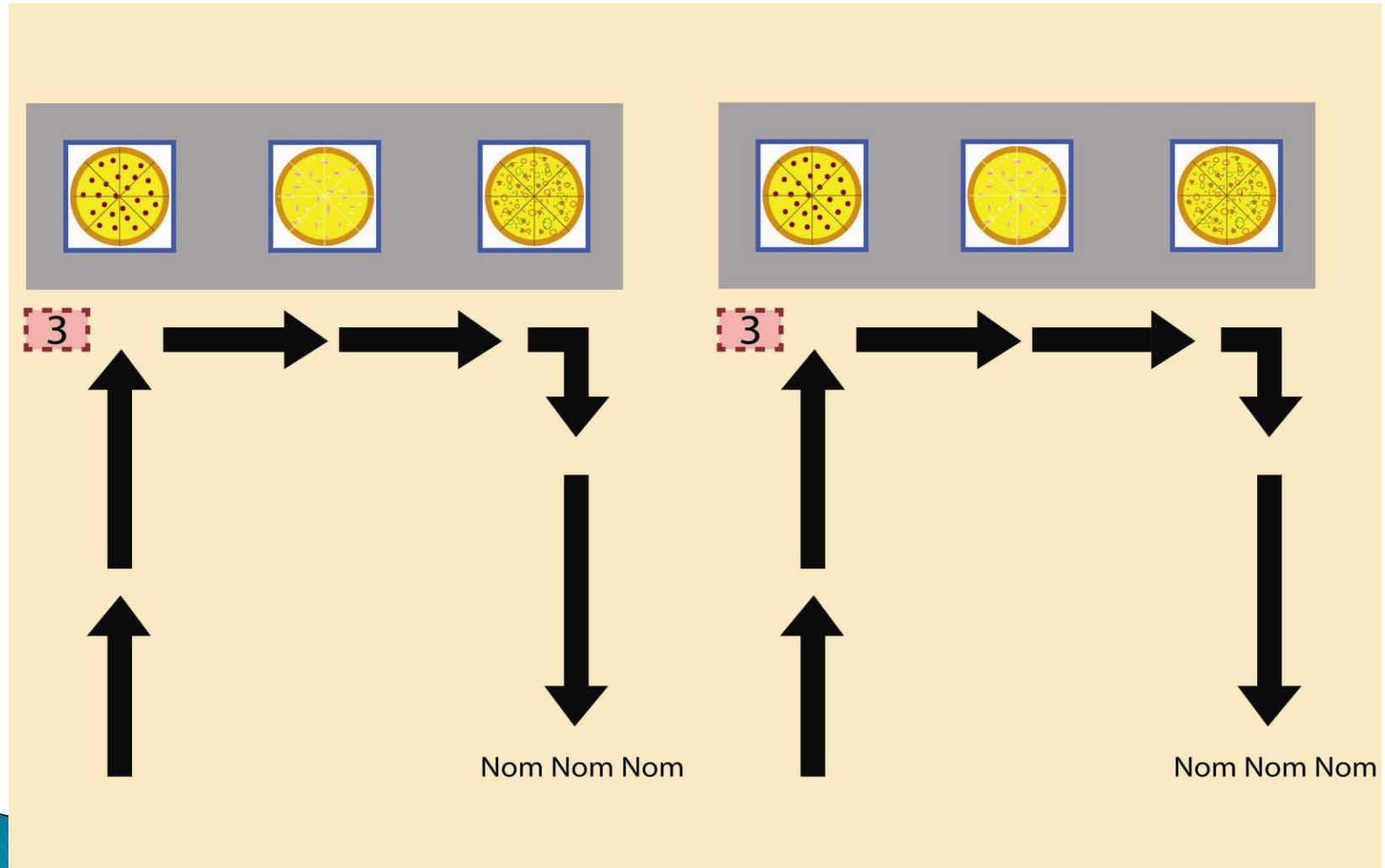
- Distributing lunch tickets to each MUG Leader

- ▶ **MUG Leader:**

- Picking up pizza and water



Pizza Lunch Logistics



Lunches

Waste Management is **KEY**

- o Green: Food scraps and napkins
 - o Grey: Bottles and cans
- o Dumpster: Flattened pizza boxes, plastic utensils
- o Blue: Other paper, clean napkins



Campus Tours

▶ Squad Leader:

- Troubleshooting

▶ Squad Manager:

- Being in charge of time!
- Making sure everyone gets to the SRC

▶ MUG Leader:

- Conducting an interactive and personal tour
- Highlighting important places and buildings on campus, including those that common through students' schedules
- Having a conversation with each student

Campus Tours

Common Classes

- Visit buildings of common classes

Unique Focal Points

- Make tour personal & interesting

Time is of the Essence

- Make sure everybody in your squad is aware of the time allotted to visit the SRC & UBC REC
- If your tour is the last segment before the Pep Rally, you **MUST** make sure you're at Thunderbird Arena on time!

Pep Rally Loading & Unloading

▶ Squad Leader:

- Leading the group to arena via pre-determined routes
- Making sure all MUGs are loading into the arena from the correct entrance and to the correct sections inside the arena

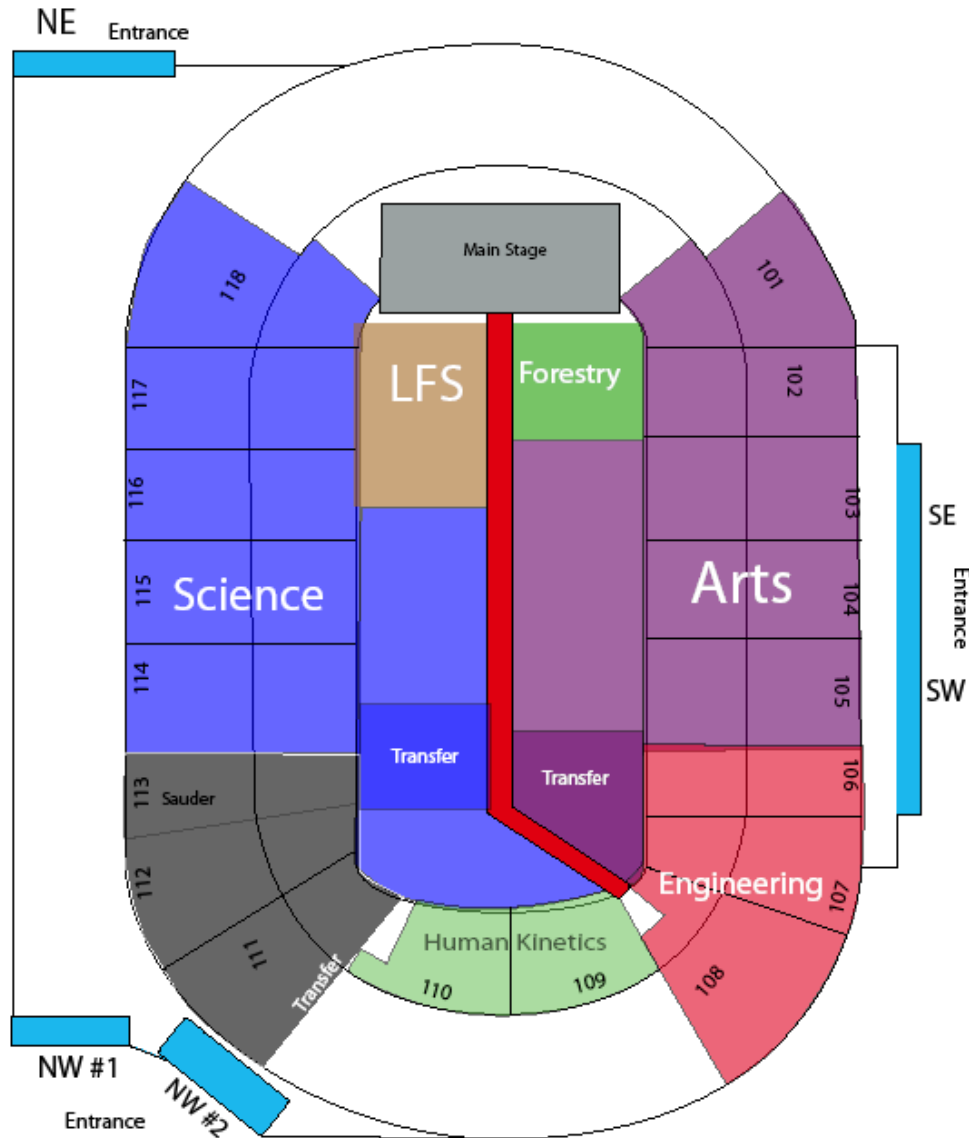
▶ Squad Manager:

- Making sure all MUGs arrive on-time
- Calling MUG leaders that are “missing” or late

▶ MUG Leader:

- Leading new students into the designated seating location
- Making sure the group stays together
- Ensuring students follow the direction of staff and ushers

Doug Mitchell Thunderbird
Sport Centre
Seating Arrangement:
Imagine Pep Rally 2009



Doug Mitchell Thunderbird Sport Centre

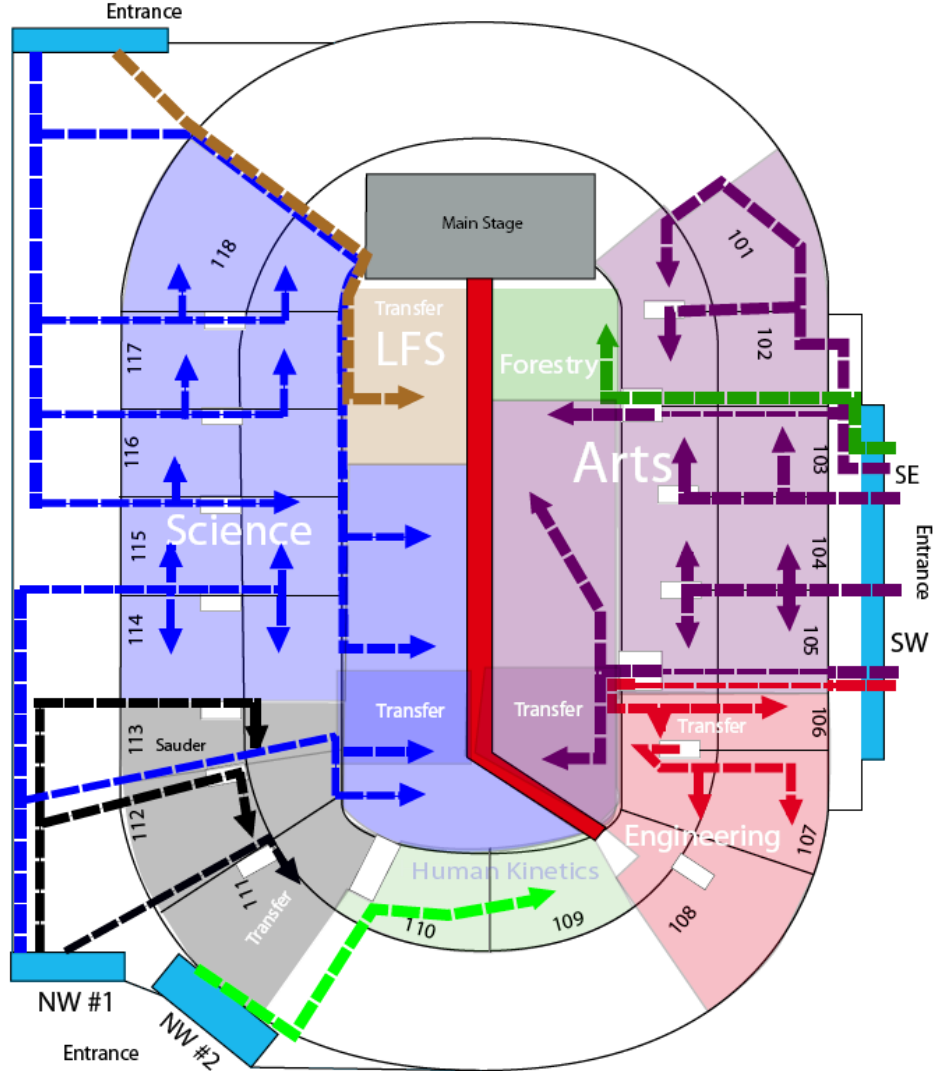
Loading Plan & Seating Arrangement:
Imagine Pep Rally 2009

Faculty Loading Pathways:



Wesbrook Mall

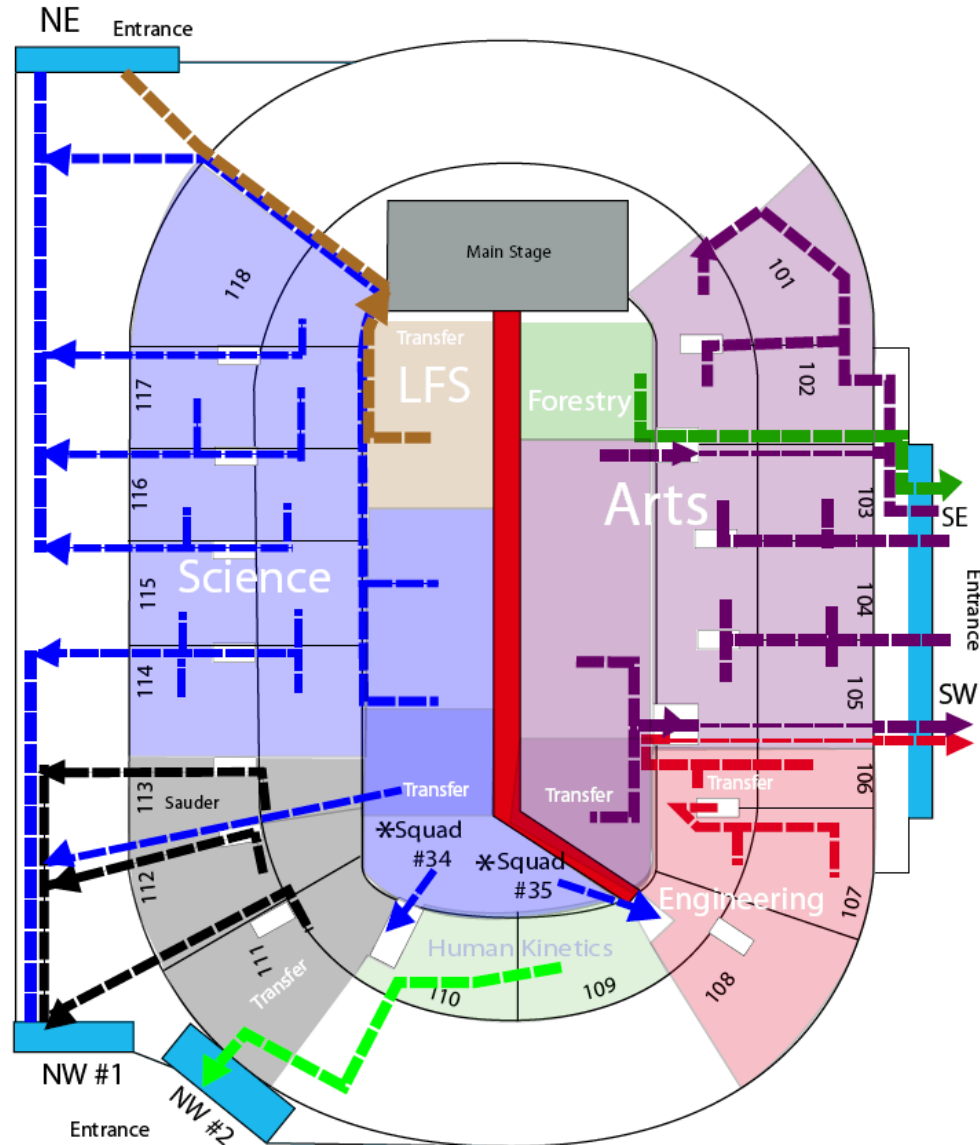
Wesbrook (NE)



Doug Mitchell Thunderbird
Sport Centre

Unloading Plan & Seating Arrangement:
Imagine Pep Rally 2009

Faculty Unloading Pathways:



Pep Rally

▶ All Leaders:

- Modeling positive behaviour
- Showing UBC and faculty pride
- Ensuring faculty items are not used for evil...

The Main Event

▶ All Leaders:

- Check out at leader check-out tent

▶ Squad Leader:

- Enjoy! Relax! You did a great job.

▶ Squad Manager:

- Hand in attendance sheets and clipboards at check out
- Enjoy! Relax!

▶ MUG Leader:

- Visit at least 3 booths together with the first year students
- Drop off wooden MUG sign at Leader Check-out Tent

Post-Imagine

- ▶ All Leaders:
 - Fill out the evaluation – we'll email you!
- MUG Leaders:
 - Remember to keep in touch over the year (ie. Study groups, teams & emailing)

POP QUIZ!

- ▶ **What are three major roles the Squad Leader plays throughout the day? Squad Manager?**
 - ▶ **Where do leaders check in in the morning?**
 - ▶ **What do SMs pick up at leader check-in? What do MLs pick up?**
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