

Introduction to cIRcle for UBC Librarians

Overview

The [cIRcle Content Recruitment Toolkit](#) is a comprehensive resource for librarians interested in promoting cIRcle in their liaison areas. The following summary is a brief introduction for your reference.

What is cIRcle?

[cIRcle](#) is UBC's open access digital repository for the scholarly and research outputs of the UBC community and its partners. Its aim is to showcase and preserve UBC's unique intellectual output by making content freely available to anyone, anywhere via the web. cIRcle uses [DSpace](#) software to create and manage content while all materials are publicly viewable via [Open Collections](#), UBC Library's multi-repository discovery platform. As an [institutional repository](#), cIRcle also receives high indexing on cIRcle materials in Google and Google Scholar.

What do we accept?

cIRcle accepts born digital or digitized scholarly materials created by UBC faculty, researchers, staff, graduate and undergraduate students, and community partners. This can include articles, reports, theses and dissertations, graduating projects, presentations, podcasts, and more. More information about materials that benefit from being added to cIRcle can be found on our [Content Guidelines](#) page.

Who is using cIRcle at UBC?

cIRcle contributors extend across both UBC Vancouver and UBC Okanagan campuses and include a network of community partners and affiliates. Faculty may be interested in adding their works to the more than [8,000 faculty research and publications](#) in cIRcle. Students also benefit from a UBC sponsored open platform for sharing their [exceptional scholarly outputs](#). In Open Collections, use keyword searches, facets and [Advanced Search](#) to find materials in your liaison areas. See also our annual [Impact and Activity Reports](#) for partnership highlights.

What are the benefits of using cIRcle?

There are many advantages to using cIRcle such as:

- Fulfills requirements of [Tri-Agency Open Access Policy on Publications](#)
- Provides persistent links such as DOI and URI to share work confidently
- Preserves long-term access to UBC research for future generations
- Metadata standards facilitate interoperability and ensure materials are easy to find
- Mediated deposit makes it easy—give us [content and permissions](#) and we do the rest!



Who owns the content added to ciRcle?

ciRcle requires permission from content creators to share materials but copyright holders retain their rights. The [ciRcle Non-exclusive Distribution License](#) permits ciRcle to make materials openly available and to preserve them long-term. It also includes Consent to Use of Image terms for presentations and events, and promotes sharing and re-use via a default [Creative Commons License](#) which can be modified to expand permissions.

What can I do to promote ciRcle?

- Familiarize yourself with ciRcle by meeting with our [team members](#) and reviewing the [ciRcle Content Recruitment Toolkit](#)
- Highlight the importance of ciRcle to UBC faculty and students within your liaison areas
- Help content creators navigate [copyright](#) and [publisher permissions](#) to share their works
- Connect content creators with the ciRcle team for consultations and deposit requests
- Coordinate obtaining licenses and content to send to ciRcle for upload
- Lead a content recruitment campaign to deposit materials created by UBC faculty and students in your liaison areas

References

ciRcle: <https://circle.ubc.ca>
About ciRcle: <https://circle.ubc.ca/about/>
Open Collections: <https://open.library.ubc.ca>
ciRcle Content Recruitment Toolkit: <https://confluence.it.ubc.ca/x/BwCdBQ>
DSpace: <https://dspace.lyrasis.org/>
ciRcle Content Guidelines: <https://circle.ubc.ca/circle-content-guidelines/>
UBC Faculty Research and Publications Collection: <https://bit.ly/3XGWEEc>
UBC Students Collection: <https://bit.ly/3GT82H9>
Open Collections Advanced Search: <https://open.library.ubc.ca/search/advanced>
Submissions: <https://circle.ubc.ca/submissions/>
ciRcle Non-exclusive Distribution License: <https://circle.ubc.ca/submissions/license-form/>
Creative Commons License: <https://creativecommons.org/licenses/>
UBC Copyright: <https://copyright.ubc.ca/>
Adding faculty publications to ciRcle: <https://bit.ly/3F9d8Oa>
ciRcle Contact Us: <https://circle.ubc.ca/contact-us/>
Tri-Agency Open Access Policy on Publications: <https://bit.ly/3AUGD3z>
CARL Institutional Repositories: <https://bit.ly/3XJxrck>