



Small Group Instructional Feedback

Small Group Instructional Feedback (SGIF) is a formative mid-course check-in process for gathering information from students on their learning experience. This process is designed to foster dialogue between students and instructors.

Why should the process be used?

- Increases communication between students and the instructor
- Heightens instructor awareness of student concerns
- Instructor receives concrete information and personal support from a colleague
- Student-generated suggestions can improve the teaching and learning within the course

What is the process?

Instructor-facilitator meeting → Facilitated classroom interview → Instructor-facilitator feedback session

- The instructor will meet with a facilitator from CTLT to discuss course goals, and goals for the process
- The instructor will schedule a date, time and place for the classroom interview and follow-up feedback session
- On the predetermined day, the CTLT facilitator will conduct a 30-minute structured classroom interview with the students (the instructor will be absent during this time)
 - The facilitator will ask students to form groups of 4-6 people
 - The small groups will provide feedback on the strengths of the course, and areas of improvements
 - The facilitator will help synthesize the student feedback (original student feedback is destroyed)
- Within a few days of the classroom interview, the instructor and CTLT facilitator will meet to review the students' feedback, and discuss possible strategies for responding to the feedback
- When the instructor returns to class, s/he will spend the first 5-10 minutes discussing and responding to the feedback, and outline possible changes or adaptations s/he will consider

Who should initiate the process?

- Any instructor interested in assessing their teaching and collecting information about students' perceptions of learning can initiate the process
- This is a voluntary process and any instructor interested in receiving formative, confidential feedback may contact [Isabeau Iqbal](#), PhD, CTLT Educational Developer, for more information or to request a SGIF

When should the process occur?

- SGIF is particularly helpful between the fourth and sixth week of the term because mid-term timing may provide an opportunity for instructors to implement changes that benefit the students that term





Small Group Instructional Feedback – Student Feedback Form

Course:
Instructor:

Date:

1. List the major strengths of this course. Explain briefly or give an example for each strength.

Strengths	Explanation or example

2. List improvements that could be made in this course to assist you in your learning. Please explain how the suggested changes can be implemented.

Areas of improvement	Ways to make changes

3. Overall, how would you rate the pace of learning in this course?

(Way too slow) 0 1 2 3 4 5 (Way too fast)

4. How would you rate the usefulness of the textbook in helping you learn?

(Not at all useful) 0 1 2 3 4 5 (Very useful)

5. Overall, how much do you think you are learning in this course?

(Nothing) 0 1 2 3 4 5 (A lot)

6. Additional comments

