<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Summary</th>
<th>Action</th>
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<tbody>
<tr>
<td>1. Introductions &amp; Opening</td>
<td>• Please see attendance above.</td>
<td>FYI</td>
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<tr>
<td>Presentation</td>
<td>• Presentation on library learning spaces by Devin Soper</td>
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<td>2. Action Words Activity</td>
<td>• Group activity: shout out action words that describe common student</td>
<td>FYI</td>
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<td>activities in library spaces.</td>
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<td><strong>ACTION WORDS</strong></td>
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<td></td>
<td>• Studying</td>
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<td>• Project planning</td>
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<td>• Rehearsing</td>
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• Getting help
• Mingling
• Sleeping
• Eating
• Talking
• Gaming
• Researching
• Discovery
• Short break / relaxing
• Tutoring
• Waiting
• Teaching
• Presentations
• Sharing
• Events
• Online collaboration
• Social media
• Classes
• Playing
• Exhibiting
• Creating
• Working (assignments)
| 3. Group Activity & Discussion | - Group activity: break into groups of three and rotate between three different tables, each with a different theme related to library spaces: group spaces, individual spaces, and collections  
- At each table, consider three different questions:  
  1. What would we include here?  
  2. What do we LIKE?  
  3. What do we find challenging?  
- Thoughts/ideas recorded on chart paper and then discussed as a group (see photos in Appendix B)  
- Additional comments or ideas recorded below  
- Discussion limited due to time constraints – to be continued at next meeting |

| 4. Group Activity & Discussion – Group Spaces | - **GROUP SPACES**  
- Outdoor spaces (covered, heated)  
- Difficulty of booking digital media rooms (questions on the form are not clear)  
- For bookable rooms, post a schedule outside each room (or a single touchscreen display at the entrance to the library, with info about room availability)  
- Whiteboard tables in study rooms |
### Group Activity & Discussion – Individual Spaces

**INDIVIDUAL**
- Need more power outlets, esp. in Koerner
- Need eating and coffee places open later – not just the spaces
- Create safe, private spaces
- Sleep cubicles
- Not just seats – you need tables
- Coffee vending machines
- More water fountains designed for water bottles

### Next meeting
- February 26th
- Devin to follow up with meeting minutes and reminder before next meeting

**Meeting Adjourned:** 7:05 pm

**Next Meeting:** February 26th

**Recorder:** Devin Soper

**APPENDIX A: CHART PAPER FROM GROUP ACTIVITY & DISCUSSION**
Group Spaces

**Study Spaces**

1. **What would we include here?**
   - Bookable spaces in all libraries.
   - Open spaces where you have tables, chairs, power outlets, and can speak (anywhere!).
   - Outside (if weather allows).
   - Empty classrooms/meeting rooms (e.g., Buchanan Buildings, Sauder and meeting rooms in residences).

2. **What do we like?**
   - **Bookable Spaces:**
     - Can be booked online
     - Some have whiteboards
     - Moveable tables
     - Big & tables
     - Soundproof
   - **Open Spaces:**
     - Limited availability
     - Whiteboard tables
     - Difficult to break digital media
     - You have to plan ahead
     - Not enough HDMI cables in rooms
     - Loud noisy busy hours
   - **Outside:**
     - Covered spaces with large huts
     - Outdoor (common)

3. **What do we find challenging?**
   - Cleanliness
   - Limited availability
   - Not enough HDMI cables in rooms
   - Loud noisy busy hours

**Group Spaces**

- Clubs/organizations
- Study groups
- Class teams
- Mentoring/coaching
- Art performances
- Business transactions
1. WHAT WOULD WE INCLUDE?
   - Library & woodward & some resident common areas (personal & study spaces) with nice & comfy chairs
   - Quiet
   - Limited resources \(\Rightarrow\) high competition during exams
   - (separated tables with others & you can spread out on your belongings there).
   - More computers with Stata around campus (not just in Buchanan)
   - Community (unstudied)

2. WHAT DO WE LIKE?
   - WiFi
   - Productive
   - Solitude yourself \(\Rightarrow\) wear & comfy clothes & hygiene no problem
   - Computers
   - Night time (UKEL) lots of space
   - 24/7 during exam time
   - Lighting
   - Lots of natural light
   - Close to selling window
   - Aesthetically pleasing
   - Great study spots in kammix

3. WHAT DO WE FIND CHALLENGING?
   - Limited seats \(\Rightarrow\) competitive
   - Some spaces don't have outlets (Kammix for 1.4.2)
   - During lunch time/common space blocks 10am-1pm \(\Rightarrow\) crowded
   - Would be great if eating places were open later
   - Snacks or food (no such thing)
   - Library dusk library (So you can get food/proper before you study later)
   - Privacy, safe space
Collections

What we would include:
- Print
- Digital
- Databases
- Archives
- Rare books
- Departmental Collections
- Journals
- Books
- Graphic design books
- Music collections, CDs, and musical compositions

What we would add:
- Comprehensive
- Leads to new discovery
- Always growing
- Great Reads Collection
- Research aids/guides
- Organized Collections

What is challenging:
- More student art exhibitions
- Print vs. Digital
- More than 1 copy of course reserve materials
- Interdisciplinary research
- Dispersed Library
- No student input
- Multi-Lingualism
- Access Hours
- Not good
- Not enough guidance

Both

Both

Evolving

Both

Size

Up-to-date

Searchability